WELSH CLAY TARGET SHOOTING ASSOCIATION LTD
CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

WCTSA BOARD of MANAGEMENT MINUTES

Date: Thursday 10th April 2025
Venue: Video / Telephone Conference @ 7:00pm

PRESENT

President:	*Vacant*	*FITASC:*	*Stuart Hart*
Chairman:	*Robert Harrison*	*FITASC*	*Vacant*
Stats Officer:	*Rebecca Adlam*	*National Skeet:*	
Secretary:	*Nicola Walker & Laura Lewis*	*National Skeet:*	
Treasurer:	*Vacant*	*Olympic Skeet:*	*Alf Weston*
Membership Secretary:	*Allan Jones*	*Olympic Skeet:*	*Dave Jones*
Social Media Secretary:	*Zea Purnell*	*Olympic Trap:*	*Vacant*
ABT:	*Kevin Tweedy*	*Olympic Trap:*	*Vacant*
ABT:	*Owen Hart*	*Sporting:*	*Daniel Rees*
DTL:	*Will Palmer*	*Sporting:*	*Vacant*
DTL:			

Vice -Chairman welcomed everyone to the meeting and gave a warm welcome to Laura joining for the first time as a new board member.

1. **Apologies for absence**
   - Elis Jones, Rob Trow & Paul Pratt.
2. **Declarations of conflict of interest**
   - The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.
3. **Minutes of the last meeting held on 27th February 2025**
   - Minutes of the last meeting were read & signed as a true record.
     Proposed by OH / Seconded by DR / Vote - All in favour
4. **Matters arising from the minutes**.
   - **5056** - EJ has spent the day reviewing the contracts for grounds and has produced some drafts, which he will circulate next week for approval.
     EJ to action. (placed on hold as EJ wasn't present)
   - **5066** - On agenda for further discussion.
   - **5076 - Election of Chairman** – NW confirmed no interest has been made for the role. AJW is willing to conduct future meetings as long as needed. ZP has put posts out on social media.
   - **5077 - General Secretary vacancy** – done.
   - **5078 - Ground affiliation forms & fees** - NW advised AJ is still awaiting forms & fees from several grounds & Reps need to help chase them up as a matter of urgency. She has already sent chaser emails to the grounds concerned and advised the relevant Reps which grounds are outstanding. Shoots may need to be cancelled if these are not in place.
     AJ & Reps to action.

- **5079 - Confirmation of dates & venues for all 2025 events -** NW discussed with ABT reps if they were holding a Welsh Open or Grand Prix in order to get the dates out. KT advised they would be holding the Welsh Open at Fauxdegla on 12th October.

  NW to action.
- **5080 - Levy invoicing** – NW has begun invoicing grounds straight after each shoot. It was noted that grounds are paying promptly rather than bulk paying. There is an issue with the levy's following a NSK qualifier but as the reps are not present, NW will email them. LL to continue with the invoicing following the handover.

  LL to action.
- **5081 - Clothing (Castellani)** – Done.
- **5082 - Rulebook update –** Done.
- **5065 - OTR HCIT 2025** - On agenda for further discussion.
- **5066 - ESP HCIT 2025** - On agenda for further discussion.

5. Correspondence

- **Emails received from Joanna Hockly-Andrews (WW3055) and Roger Harrendence (WW853) re: OSK team selection process** – due to very challenging weather conditions at the first selection shoot, 2 OSK members have written to propose the Welsh team selection process is revised. With the wind affecting the targets, 8 reached the MQS with 5 shooters just below this score. AJW and DJ revised the framework back in December and the majority of the OSK shooters agreed to the process. It was an unanimous decision amongst the board that the qualifying procedure cannot be changed once it has begun. NW to reply to both shooters via email with the board's decision**.**

  NW to action.

6. Business matters

- **5083 - Applications for Olympic Trap Discipline Representative vacancies** – an application has been received from Mike Bennet. Following a discussion amongst the board, Mike was voted as OT rep.
- **5084 - Treasurer vacancy update** – NW has received 2 emails showing interest in the position. NW has replied to both listing the duties expected of the treasurer but has yet to hear back from either.
- **5085 - Co-option / election of Directors** – No interest as of yet despite the well worded adverts. NW advised the board is at its minimum number of directors. Following a conversation with AJW, DJ has volunteered to become a director.

  RH to action
- **5086 - All Round Welsh Open / County Final date** – numbers have been low at this event for recent years. It was previously suggested to host the event at Crynant as they have ample facilities. PP had mentioned arranging a date with Chris but as he was absent, LL offered to contact Crynant to arrange a date.

  LL to action.
- **5081 - Clothing (VX3)** – DJ has investigated the VX3 clothing range and the possibility of having a club shop with them. Mock-ups were sent out to the board to see, and the design was liked. The turnaround time is of concern (6-8 weeks) and it was also noted the VX3 branding is large on some of the items. It was discussed that ordering bulk stock was not an option financially and due to the workload. AJW thanked DJ for his efforts looking into VX3. LL suggested we have a club shop with Sional like there is for international shooters but

available to all WCTSA members. NW mentioned the association used to receive commission payments from all of their orders however this has gone quiet. NW noted the current items that are on offer to our shooters need updating. LL has offered to contact Sional to see what they can do for the association and also to chase up commission payments.

LL to action.

5065- OTR HCIT 2025 – NW noted all is in place so far and we now have MB as a rep to continue. Menu is sorted, however a photographer needs to be booked.

MB to action.

5066- ESP HCIT 2025 – DR mentioned the banquet hotel is pricey for the meal. NW suggested sponsors are found to help with the cost of the event. DR has spoken to a few potential sponsors and will be seeking a photographer for the event.

DR to action.

7. Treasurer's report

- Insurance had to be approved via email (due to no board meeting at the time.) NW confirmed it has been renewed and paid. Documents will be uploaded to the website once the documents are received.
- RH sent bank account review showing current state of £81,000 total funds across the accounts. ABC ltd have almost completed the accounts for the financial year.
- RH has contacted Barclays regarding NW's resignation and to add LL as a signatory. RH has noted there are a few older signatures need removing.

  RH to action.
- RH is currently paying bills but has stressed he will be leaving mid May.
- NW noted the WCTSA address need's to be changed with companies house. LL is happy for her address to be used.

  NW to action.

8. Social Media & Marketing report

- ZP reported the following actions have been completed since the last meeting:-
  - Advert for OT reps has been published
  - Post regarding special size skeet vest was advertised
  - Expression of interest for the Worlds in Canada was published
  - Notice regarding missing ABT HCIT Junior HG of Wales trophy published
  - Posts for executive and non executive members advertised
  - Monthly events at a glance and membership renewal reminders
  - St Davids day and International women's day celebrated
  - OSK match report
  - Introductory post when LL joined
  - ZP and AJW been in contact with WTCF. Chairman keen to help and support by sharing events
- ZP is aware adverts for ESP and FITASC reps still need to go out however she felt there were a lot of adverts going out on Social media at the moment and felt it was best wait for these.

9. **Membership update**
    - AJ advised the membership total is currently at 541 which by category is as follows:- Colts – 9 / Lady Colts - 2 / Juniors - 18 / Lady Juniors - 4 / Ladies - 28 / Veterans - 132 / Lady Veterans - 8 / Super Veterans - 166 / Lady Super Veterans - 3 / Seniors – 171
    - RLA noted there are some discrepancies with the WCTSA and CPSA database. Some members are showing on the WCTSA database but not on the CPSA and vice versa. RLA to re-send the names to AJ to look into the situation.
    - **RLA & AJ to action.**

10. **Executive decisions**
    - None.

11. **WTSF report**
    - Rob Shawyer has been elected as Chairman. He wants the WTSF and WCTSA to have a genuine connection to benefit members.
    - New COO (Chief Operations Officer.) 3 days a week
    - Next meeting 12th May.

12. **BICTSF report**
    - AGM was held on the 18th March.
    - Chairman advised attendance at shoots and income is down and there will be no funding for teams representing GB.
    - Next meeting TBC

13. **ICTSC report**
    - RH advised the ICTSC board during the meeting that he has stood down as the chairman of the WCTSA.
    - RH reminded the WCTSA board that the chairman of the country hosting the DTL HCIT in the next year, becomes the chairman of the ICTSC. This meaning on the 15th July, the WCTSA chairman will become the ICTSC chairman for the year.
    - Next meeting 15th July.

14. **ICTSF report**
    - None

15. **Rules update needed as a result of items passed at this meeting**
    - None

16. **Any other business**
    - KT to look into and confirm if there is a requirement for a permit for Northen Ireland. Shooters have been able to travel to Northen Ireland with their UK permit previously, and only require a 'travel through' permit if travelling from south. E.g. via Dublin.

      KT to action.
    - KT has requested that the photo of the ABT junior receiving his HCIT trophy is uploaded to the

website. This has already been shared on Facebook.

ZP to action.

- NW has kindly offered to keep uploading the scores to the CPSA website while LL settles into the role.
- RH suggests LL receives Gloversure training regarding loading documents etc to the website. The charge would be £90+VAT.
- RH has trophies to disperse to the discipline reps for them to keep hold until future county finals.
- RLA raised the question, are membership cards necessary as they are a big cost to the association. A post will go out on social media to enable shooters to voice their opinion on the matter.

  ZP to action.
- RLA reminded reps/ board members of the delay when members renew their membership. This is not an instant process and must be done well in advance of any qualifiers or scores will not count. It is not the responsibility of the board to chase membership, although AJ does. Members must take responsibility. ZP has previously reminded members on social media about the matter.
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17. Date & venue of next meeting

- 20th May 2025 - Video / Telephone Conference @ 7:00pm.

With no further business the chairman declared the meeting closed at 9:23pm.

Minutes agreed and signed by:-

Signed:- *A.J. Weston* Date:- 20/05/2025

Alf Weston
WCTSA Vice Chairman