



WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

WCTSA BOARD of MANAGEMENT MINUTES

Date: Thursday 27th February 2025
Venue: Video / Telephone Conference @ 7:00pm

PRESENT

<i>President:</i>	<i>Vacant</i>	<i>FITASC:</i>	
<i>Chairman:</i>	<i>Robert Harrison</i>	<i>FITASC</i>	<i>Vacant</i>
<i>Stats Officer:</i>	<i>Rebecca Adlam</i>	<i>National Skeet:</i>	<i>Rob Trow</i>
<i>Secretary:</i>	<i>Nicola Walker</i>	<i>National Skeet:</i>	
<i>Treasurer:</i>	<i>Vacant</i>	<i>Olympic Skeet:</i>	<i>Alf Weston</i>
<i>Membership Secretary:</i>	<i>Allan Jones</i>	<i>Olympic Skeet:</i>	
<i>Social Media Secretary:</i>	<i>Zea Purnell</i>	<i>Olympic Trap:</i>	<i>Vacant</i>
<i>ABT:</i>	<i>Kevin Tweedy</i>	<i>Olympic Trap:</i>	<i>Vacant</i>
<i>ABT:</i>	<i>Owen Hart</i>	<i>Sporting:</i>	<i>Daniel Rees</i>
<i>DTL:</i>	<i>Will Palmer</i>	<i>Sporting:</i>	<i>Vacant</i>
<i>DTL:</i>	<i>Elis Jones</i>		

The Chairman welcomed everyone to the meeting and began by reminding all present that Board business is confidential until the minutes of the meeting have been ratified and published. He noted disappointment that the resignation of both the Chairman & Secretary was made public information the day after the last meeting by a non-Board member. He then advised both RHu & SW have submitted their resignations from the Board yesterday. As neither were present in the meeting, it was assumed this is with immediate effect.

1. Apologies for absence

- Dave Jones & Paul Pratt.

2. Declarations of conflict of interest

- The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

3. Minutes of the last meeting held on 15th January 2025

- Minutes of the last meeting were read but, prior to her resignation, SW had expressed a wish for the minutes to be amended to reflect a discussion held about reviewing & revamping the tender process. As SW was not present to explain her request, RJH asked if anyone else felt the minutes should be changed or signed as a true record.
EJ proposed they be approved as they are, which was seconded by AJW. Vote - All in favour.

4. Matters arising from the minutes.

- **16iv** - As RHu has resigned from the Board, this will have to be put on hold until someone else is able to look at the contents of the website.
- **5056** - EJ has spent the day reviewing the contracts for grounds and has produced some drafts, which he will circulate next week for approval.

EJ to action.

- **5** - Done.

- **5071** - Done.
- **5072** - Done. RJH confirmed he has received the 2025 Welsh Open medals and will post them out to the Reps in due course.
- **5073** - Done.
- **5074** - Done.
- **5075** - AJ has compiled a list of numbers he thinks would be of interest to members & sent the list to DR & RLA. RLA advised caution as we have some discrepancies in our database, which need to be addressed first.
- **5066** - On agenda for further discussion.
- **7** - Done.
- **14** - Done.

5. Correspondence

- **Emails received from Peter Roberts (WW2667) re: ABT team photographs** - Mr Roberts advised he was not happy with the quality of the ABT HCIT team photograph and requested a refund. NW advised she has already explained the ordering and purchasing of team photographs is nothing to do with the Association, so we cannot give a refund. The Association arranges for a photographer to attend the event, but this where the responsibility ends. Any issues need to be addressed directly with the photographer. Mr Roberts disagreed with this as it was the Discipline Rep (SW) who took the orders. NW has explained to Mr Roberts this is not something the Rep is required or asked to do by the Board. KT then advised some team members haven't received the team photograph they ordered. NW advised she has asked SW about these issues, and she replied saying she thought it was her responsibility as Rep to order & send out the team photographs. She also advised all ordered photographs had been posted out, so any missing ones must have been lost in the post. NW noted this is exactly why the Association does not get involved with the team photographs and why she has repeatedly said, do not post them. KT advised he is happy to contact the photographer to see if he can obtain more copies for those who have not received them, and both he & OH will speak to Mr Roberts about his issue.

KT & OH to action.

6. Business matters

- **5076 - Election of Chairman** - NW advised none of the current Board members have expressed an interest in taking on the role. AJW commented as vice he is happy to chair the meetings in the interim but, as he will more than likely be stepping down after this year, he would not want to take on the Chairman's full duties. RJH also advised the number of Directors is now down to 5 following the resignation of RHu & SW, and he is currently one of the five. He advised he is happy to remain a Director in the short term, so the Association does not fall foul of the Articles. With members not willing to come forward as Reps, it was suggested to look at co-opting more business minded people on as Directors, who could offer guidance & support to the Board, and possibly be elected as Chairman. More people on the Board will hopefully help share the day-to-day workload. RJH proposed this option be advertised to see what interest there may be, in the hope a suitable & willing individual for Chairman can be found. This was seconded by EJ. Members need to come forward to help & support Reps if the Association is to continue, otherwise there will be consequences and the future of the Association may be in doubt, which nobody wants.

RJH, EJ & ZP to action.

- 5077 - General Secretary vacancy** - NW advised 2 applications have been received so far but suggested a reminder post be sent out just in case there is any more interest, and to include a closing date as the original post did not stipulate one. RJH suggested the closing date be the 7th March & the interviews be arranged for the week after. He asked AJW & EJ to forward their availability to NW so she can start to arrange the interviews with the applicants. The interviews will be conducted via Microsoft Teams. NW advised she will forward the applicants CV's once the closing date has passed. RJH suggested the salary be reduced to £10K initially, which can be increased over time if the Board sees fit. RLA suggested maybe a trial period should be considered in case it's not the right candidate for the job. RJH commented it will very much have to depend on whether they become an employee or not.

RJH, AJW, EJ & NW to action.
- 5078 - Ground affiliation forms & fees** - NW advised AJ is still awaiting forms & fees from several grounds & Reps need to help chase them up as a matter of urgency. She has already sent chaser emails to the grounds concerned and advised the relevant Reps which grounds are outstanding. RJH commented this must be resolved in the next 2 weeks before selections shoots get under way.

AJ & Reps to action.
- 5079 - Confirmation of dates & venues for all 2025 events** - NW asked Reps to please arrange the dates for any outstanding events, such as County Finals, as soon as possible so the full list of WCTSA events can be compiled. Once the list is complete, NW will circulate it for approval, upload it to the website & add all the dates to the events section.

NW to action.
- 5080 - Levy invoicing** - As the selection events are due to begin soon, NW asked if the new Secretary will still be responsible for issuing the levy invoices to grounds in the absence of a Treasurer. RJH advised this will have to be the case until the Treasurer role can be filled. It is important they are collected in a timely manner, as there will be a lot of invoices to pay soon, such as the insurance renewal, Castellani vest order etc. NW advised she will start the ball rolling & get the March invoices issued so the new Secretary has a starting point, but asked Reps to ensure they support the new Secretary with obtaining the entry numbers to help with the process going forward.

NW to action.
- 5081 - Clothing (VX3 & Castellani)** - AJW advised DJ is in the process of getting some mock up sample items from VX3. He asked for clarification on what is the preferred colour scheme for items such as polo shirts, hoodies etc. All agreed they should be red & green if possible. NW asked if the Board still wish to place a Castellani vest order this year. RJH suggested we continue as usual as discussions about finding a cheaper alternative have not progressed. NW advised she will submit an order, so the new Secretary does not have to worry about re-stocking this year. NW also asked ZP to put out a post to members to ask if anyone would like to pre-order a vest which is not normally kept in stock. Last year, there were some requests for left-handed vests in sizes which weren't stocked.

NW & ZP to action.
- 5082 - Rulebook update** - RJH advised he has updated the rulebook with regards to the current membership fees & team selection processes and circulated them prior to the meeting for review. With no amendments required DR proposed they be approved, which was seconded by WP, with all in favour. NW advised she will upload them to the website.

NW to action.
- 5065 - OTR HCIT 2025** - NW advised all arrangements are in place with regards to the host ground & banquet hotel, but she hasn't yet confirmed how many rooms to hold for the Welsh

team. With no OT Reps to ask, RJH advised he will contact George Seaborne for guidance. Once this is resolved, the official invitation can go out. RJH asked ZP to put out an advert for OT reps as soon as possible with a closing date of the end of March.

RJH, NW & ZP to action.

- **5066 - ESP HCIT 2025** - NW advised the official invitation is ready to go but is holding it back until DR has confirmed the rooms are being held at the banquet hotel. DR advised he will contact the hotel to check and ask them to hold an allocation for the Welsh team. RJH asked this be done in the next few days as the invite needs to go out.

DR & NW to action.

7. Treasurer's report

- RJH advised the profit & loss report from ABC Ltd will be circulated next week for review but, going forward, these will be produced monthly rather than as & when there is a Board meeting.
- The account balances were reviewed & RJH advised they are slightly higher than this time last year.
- NW noted the insurance renewal will be due on the 1st April and the renewal terms should be received soon. As there is unlikely to be a meeting beforehand, she proposed the renewal be reviewed & authorised via email so cover is maintained. She will chase the Broker in a couple of weeks if terms are not received.

NW to action.

8. Social Media & Marketing report

- ZP reported the following actions have been completed since the last meeting:-
 - Team selection dates have all been published
 - Super Sporting Welsh Open dates have been advertised
 - Secretary vacancy has been advertised
 - Chairman's statement has been published
- NW asked if an 'Expression of interest' post could be done for the Sporting World Championships in Canada. Members need to make themselves known to RLA if they are interested in representing Wales at the event.

ZP to action.

- The ABT HCIT Junior HG of Wales trophy is still missing & NW asked if an appeal for its whereabouts could be made to see if it can be located.

ZP to action.

9. Membership update

- AJ advised the membership total is currently at 549 which by category is as follows:-
Colts - 10 / Lady Colts - 2 / Juniors - 20 / Lady Juniors - 4 / Ladies - 24 / Veterans - 133 / Lady Veterans - 7 / Super Veterans - 163 / Lady Super Veterans - 4 / Seniors - 182

10. Executive decisions

- None.

11. WTSF report

- Last meeting was the AGM on the 27th January which AJW & NW attended, and AJW was re-elected as our Board representative.
- AJW advised Rob Shayler has been elected Chairman and retiring Chairman, Martin Watkins, has agreed to take on the role of vice.
- AJW also confirmed Crynant Shooting Ground is getting £67K of funding to improve their

facilities and install an Olympic Trap range to become a centre of excellence in South Wales. Work will begin in March & hopefully completed by July.

- AJW advised the WTSF is offering £1K resilience grant to Associations and suggested we should apply. He advised our insurance renewal premium increase might qualify us for the grant.
- NW advised the annual data questionnaire for the £2K grant has been received and she will complete & return it before she leaves her role as Secretary.

NW to action.

12. BICTSF report

- Last meeting was held on the 11th February, and RJH advised them of his resignation as Chairman. As he will still be a BICTSF Director, RJH advised he is happy to continue as the rep in the interim.
- RJH advised Mike Bennett has stepped down as Universal Trench rep and Terry Bobbett has been appointed as vice-chairman.
- Next meeting will be the AGM on the 18th March.

13. ICTSC report

- Last meeting was held on Tuesday (25th) and Northern Ireland advised the ABT HCIT will take place on Thursday 4th & Friday 5th September and the British Open held on Saturday the 6th as they do not shoot on Sundays. Invites for both the ABT & National Skeet HCIT's should be received next week.
- The SCTA confirmed places have been reserved for team members for the DTL British Open, but any free spaces will be released for booking next week.
- Associations have been asked to review the current SOP's & any amendments sent to Clare (CPSA) before the next meeting. RJH advised he will forward them to the Reps for review.

RJH to action.

- It was noted the HSC will be ratifying the consultation on the steel ban any day now and it may or may not go before Parliament to become legislation. This legislation will very likely be in place by the end of 2025 and the 5 year count down to a full lead ban will begin. Some grounds, like Eaton Hall S.G., have already started making preparations for the use of steel shot.
 - The CPSA reported the increase in the licencing fee has already resulted in a 15-20% reduction of renewal applications.
 - NW advised the 2025 membership fee (£1000) invoice has been received and advised she will make payment next week.
- NW to action.**
- RJH noted the new Board Chairman will also become the ICTSC Chairman in July as it is our turn to host the DTL HCIT in 2026.

14. ICTSF report

- NW advised the invoice for the 2025 membership fees (£500) has been received and will process the payment next week.

NW to action.

- RJH advised the Council have now agreed to hold an in-person General Assembly meeting at the Sporting World Championship in Canada as well as by video conference. The Board will need to appoint a delegate to attend & inform the ICTSF.

15. Rules update needed as a result of items passed at this meeting

- None.

16. Any other business

- AJW thanked ZP for sharing the information regarding Mike Amodeo's funeral arrangements so members are aware should they wish to attend. Shooters have been asked to wear their Welsh blazers and ties. AJW advised he will attend on behalf of the Board.
- On behalf of DJ, AJW asked how scores from non-registered CPSA grounds will be uploaded after NW leaves on the 31st March. NW advised she is happy to continue entering them until the new Secretary is set up & has received training on the system.
- OH asked for guidance on the permits required for travelling into Northern Ireland, especially if members opt to travel through Ireland first. RJH advised a licence to 'Transit the State with Firearms' will be required from the Garda for anyone wanting to travel through Ireland, but travelling direct to Northern Ireland via Scotland does not require any permit. NW advised OH & KT to contact her if they need any further guidance.

17. Date & venue of next meeting

- 10th April 2025 - Video / Telephone Conference @ 7:00pm.

With no further business the chairman declared the meeting closed at 9:52pm.

Minutes agreed and signed by:-

Signed:- *A.J. Weston*

Date:- 10/04/2025

Alf Weston

WCTSA Vice Chairman