



WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

WCTSA BOARD of MANAGEMENT MINUTES

Date: Wednesday 17th July 2024
Venue: Video / Telephone Conference @ 7:00pm

PRESENT

President:	Vacant	FITASC:	
Chairman:	Robert Harrison	FITASC:	Vacant
Stats Officer:	Rebecca Adlam	National Skeet:	
Secretary:	Nicola Walker	National Skeet:	Paul Pratt
Treasurer:	Vacant	Olympic Skeet:	Alf Weston
Membership Secretary:	Allan Jones	Olympic Skeet:	Dave Jones
Social Media Secretary:	Zea Purnell	Olympic Trap:	
ABT:	Richard Hillier	Olympic Trap:	Vacant
ABT:	Sarah Nichols-Weaver	Sporting:	Daniel Rees
DTL:		Sporting:	Vacant
DTL:	Elis Jones		

1. Apologies for absence

- Rhys Humphrey & Rob Trow.

2. Declarations of conflict of interest

- The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

3. Minutes of the last meeting held on 5th June 2024

- Minutes of the last meeting were read & signed as a true record.
Proposed by AJW / Seconded by SW / Vote - All in favour

4. Matters arising from the minutes.

- **5042** - RJH noted the OT Grand Prix was held last Sunday but he was not asked to send the medals to anyone, so they are still in his possession and were therefore not presented. RJH will contact RHu about the matter and reminded other Reps to please ensure the medals are available for presentation at the Welsh Opens / Grand Prix's.
- **16iii** - RJH & SH are still chasing the missing FITASC team photographs from 2023.
- **9ii** - AJ advised he has sent emails, text & even a written letter to Mr Griffiths to try to arrange the refund but has had no response to any correspondence. AJ also advised there were another 9 members in the same situation - 5 have now been resolved but no response from the others. RJH thanked AJ for following this up and advised there is nothing more we can do.
- **16ii** - ZP & DR still to action the promotion of the Tony King Memorial trophy.
- **16iii** - As RHu was not present, RJH will contact him to ask about the County Final date.
RJH to action.
- **16iv** - RJH advised he has requested a website admin (WordPress) log-in for RHu & he will follow this up with him.
RJH to action.

5. Correspondence

- **Email from Julian Owens (WW3120) re: concern about Labour taxing shooters - NW** advised she has already sent a reply to Mr Owens to explain even though we are the governing body of shotgun shooting in Wales we do not have a direct link to the Welsh Government to raise such issues but we will discuss the matter. RJH advised he felt the general consensus is shooters would probably be happy to pay more for licences if they had a 10-year lifespan and the process was improved so there isn't such a long delay in issuing them. AJW advised he will raise this with the WTSF to gauge their thoughts and views. NW to inform Mr Owens his concern will be raised & we will report back in due course.

NW to action.

6. Business matters

- **5051 - Sharing of correspondence / messages via social media** - Following a recent incident whereby a member shared private text messages between him & NW on social media, RJH suggested this needs to be addressed formally with the individual concerned even though he has already had a telephone conversation with him. He suggested a letter be sent clarifying why this is not acceptable behaviour and it will not be tolerated. To prevent a repeat of this or similar behaviour with any Board member, RJH proposed a statement be placed on the contact page of the website which stipulates all communications should be done through official channels, personal mobile numbers are for emergency contact only and there will be repercussions if this is not adhered to. He also suggested adding something which clarifies the Secretary is a part time role so correspondence may not be replied to immediately. SW suggested maybe adding an automated email response will help manage expectations.
RJH to action.
- **5052 - Registered shoots @ Glanusk Estate** - RJH advised he received a call from Mr Legge-Bourke of Glanusk Estate stating he is interested in holding WCTSA & registered Sporting shoots next year. He is prepared to spend on new equipment & the infrastructure where necessary. RJH confirmed he explained the process and procedure for holding registered shoots and left him to think on it. RJH suggested DR touch base with him again later in the year but, if it looks likely he will run shoots, to be aware it may be a fibre only shoot.
- **5053 - Clarification of Welsh Open vs Welsh Grand Prix** - Following some recent confusion, it was clarified a Welsh Open is a 1-day event and a Grand Prix is over 2 days. Olympic disciplines are usually Grand Prix's, whereas the other disciplines are Welsh Opens. EJ explained the slight exception is DTL, which is over 2 days, but levies are due for each day. RJH stated it is up to Reps what they want to run & how they run it, regardless of what might have been the case in the past.
- **5054 - HCIT / Welsh Open reports & photos** - NW reminded Reps to send reports to ZP after all the HCIT's & Welsh Opens, along with some photos, to ensure the events & all the winners get good publicity.
Reps to action.
- **5055 - Welsh team uniform** - It was disappointing to see a lack of correct uniform on display by the Welsh DTL team at recent events. EJ advised this was addressed by the Team Manager at the time. RJH asked Reps to encourage their Team Managers to ensure all team members have the correct uniforms. EJ also advised he has a contact for someone who may be able to supply an alternative vest to the Castellani option. NW commented we need to consider getting a cheaper alternative as the old Top Gun stock is now depleted of some sizes. This will need to be investigated over the winter months.

- **5037 - Membership sub-committee update** - RJH advised there has been no further meeting at present, but we will be moving forward with the new membership database once the busy International season has concluded. RJH suggested the sub-committee correspond via email with regards to creating a suitable membership process flowchart.
- **5030 - ABT HCIT & British Open 2024** - Nothing to report.
- **5031 - NSK HCIT 2024** - NW advised she is in the process of compiling all the information for the event programme to send to Aztec Printing and in regular contact with the Crowne Plaza Hotel with regards to the preparations for the banquet.

7. Treasurer's report

- RJH presented the new profit & loss report produced by ABC Ltd. All agreed it was a much clearer & concise report and should be useful going forward. RJH advised there is still some fine tuning to be done as the accounts are complicated by the fact we have the different disciplines. There will also be some training on how to use the Xero software in due course which will also help with the production of the reports & end of year accounts.
- RJH suggested holding off on advertising the Treasurer role until the off-season when there will hopefully be more time to train someone. RJH & NW will continue to share the duties in the meantime.
- A financial meeting will be held again in November to review funds and plan for the 2025 season.

8. Social Media & Marketing report

- ZP advised she will liaise with DR to ensure The Tony King Memorial trophy is well advertised prior to the Sporting Welsh Open. She also asked if she could have the Facebook account log-in details as she'd like to add an automated response to Messenger. RJH thanked ZP for her continued hard work and advised it has been noticed by other Associations. He also suggested we delay the advertising of the Rep vacancies until we have concluded the International season.

9. Membership update

- AJ advised the membership total is currently at 591 which by category is as follows:-
Colts - 20 / Lady Colts - 3 / Juniors - 21 / Lady Juniors - 4 / Ladies - 27 / Veterans - 143 / Lady Veterans - 3 / Super Veterans - 168 / Lady Super Veterans - 7 / Seniors - 195

10. Executive decisions

- None.

11. WTSF report

- AJW advised the last meeting was held on the 17th June and noted SportWales are being somewhat difficult with regards to audit.
- AJW noted Anti-doping is currently a hot topic & testing is very much on the agenda going forward. He suggested it would be worth being aware of the off-licence medications banned for athletes. These can be found on the UK Anti-Doping website 'Prohibited List'.
- There are still no bids to host the 2026 Commonwealth Games.
- Next meeting is 9th September.

12. BICTSF report

- Nothing to report. Next meeting is scheduled for the 10th September.

13. ICTSC report

- Last meeting was held on the 5th July and meeting dates for the next 12 months were planned (10th Sept, 10th Dec, 11th Feb & 10th July).
- Team sizes was again discussed, and it was agreed a full review should be conducted.
- The UCPSA suggested the banquet element of the HCIT should be done away with. RJH advised he was strongly against this as the banquet is what makes the HCIT competition unique & more prestigious. The removal of this would potentially be the start of the demise of the HCIT. There would also be no cause to have a formal uniform.
- RJH advised he felt the DTL format of having numerous competitions in a week is wrong. Many shooters cannot afford to do it and suggested this needs to be reviewed. He also suggested the British Open be split out from HCIT & held at a different time in the year.

14. ICTSF report

- The General Assembly meeting was held on the 10th July where the accounts for 2023/24 were approved & Miles Machin was elected as Secretary. RJH advised the account stands at £44K but it isn't exactly clear what the funds are used for and what our annual affiliation fee goes towards.
- It was confirmed Canada has now signed a contract to host the 2025 Sporting World Championships in August and the official invitation should be received soon. It was also noted that all records from the 2019 Championship hosted by Ireland have been lost so there are no records of where the trophies are. After discussion, it was agreed the Secretary would endeavour to track them down but, given the amount of time & effort this will take, it was agreed to give an honorarium of £3K.
- It was agreed the ratifying of expenses claims for delegates attending the General Assembly need to be approved in a much timelier manner. They will now be done within 2 months of the event.
- It was suggested the committee needs to meet more than just once a year, especially as this can be done remotely. It was agreed to hold 3 meetings per year plus the General Assembly.
- 3 more Countries have recently affiliated to the Federation.

15. Rules update needed as a result of items passed at this meeting

- None.

16. Any other business

- RJH asked Reps to please be aware there is at least a 12 week turn around on permits to travel to Ireland and this needs to be taken into consideration when planning selection shoots.
- PP asked if it was possible to announce the team at the final selection shoot so the new caps can receive their tie & badge. RJH reminded him this is no longer the procedure in order to prevent any errors. Team points will be checked & verified before any official announcement is made.
- DJ asked if the minutes, points & rules can be updated on the website as he is regularly being asked by some members. NW advised the minutes are on the website, but they do not necessarily appear in date order & the team points are uploaded as soon as they have been checked & verified. If they are delayed, it is because there is a query. RJH advised he will upload the latest set of rules and look into resolving the minutes issue.

RJH to action.

- SW advised she has offered to undertake the role of OTR Team Manager as she will be attending the event anyway.

- DR explained the entries for the Friday of the Welsh Open Sporting are currently quite low and concern has been raised about taking team points from the high gun of each day. To negate this issue, DR suggested the overall high gun be over both days. This was seconded by RJH with all in favour.

17. Date & venue of next meeting

- 27th August 2024 - Video / Telephone Conference @ 7:00pm

With no further business the chairman declared the meeting closed at 9:22pm.

Minutes agreed and signed by:-

Signed:- 

R.J. Harrison
WCTSA Chairman

Date:- 27/08/2024