



# WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

## WCTSA BOARD of MANAGEMENT MINUTES

Date: Wednesday 31<sup>st</sup> January 2024  
Venue: Video / Telephone Conference @ 7:00pm

### PRESENT

<i>President:</i>	<i>Vacant</i>	<i>FITASC:</i>	<i>Stuart Hart</i>
<i>Chairman:</i>	<i>Robert Harrison</i>	<i>FITASC</i>	<i>Vacant</i>
<i>Stats Officer:</i>	<i>Rebecca Adlam</i>	<i>National Skeet:</i>	<i>Rob Trow</i>
<i>Secretary:</i>	<i>Nicola Walker</i>	<i>National Skeet:</i>	<i>Vacant</i>
<i>Treasurer:</i>	<i>Vacant</i>	<i>Olympic Skeet:</i>	<i>Alf Weston</i>
<i>Membership Secretary:</i>	<i>Allan Jones</i>	<i>Olympic Skeet:</i>	<i>Dave Jones</i>
<i>Social Media Secretary:</i>	<i>Zea Purnell</i>	<i>Olympic Trap:</i>	<i>Rhys Humphreys</i>
<i>ABT:</i>	<i>Richard Hillier</i>	<i>Olympic Trap:</i>	<i>Vacant</i>
<i>ABT:</i>		<i>Sporting:</i>	
<i>DTL:</i>		<i>Sporting:</i>	<i>Daniel Rees</i>
<i>DTL:</i>	<i>Elis Jones</i>		

### 1. Apologies for absence

- Joshua Keeble & Will Palmer.

### 2. Declarations of conflict of interest

- The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

### 3. Minutes of the last meeting held on 20<sup>th</sup> December 2023

- Minutes of the last meeting were read & signed as a true record.  
Proposed by RLA / Seconded by DJ / Vote - All in favour

### 4. Matters arising from the minutes.

- **5025** - NW advised Discipline Reps have now confirmed the following number of selections and scores to count for 2024:-
  - **NSK** - 10 selection shoots with 4 scores to count
  - **Sporting** - 7 selection shoots with 4 scores to count
  - **FITASC** - 6 selection shoots with 3 scores to count
- **5026** - NW confirmed dates have been arranged and published on the website & social media.
- **5027** - NW advised both EJ & WP have proposed the MQS's for DTL be amended to Seniors - 280 / Veterans & Super Veterans - 275 / Ladies & Juniors - 260. All were in favour of these changes.
- **5028** - RJH advised there are still a couple of rules which need to be double checked following recent amendments passed by the Board and it is important they are correct. The sub-committee will meet to finalise these, and a final version circulated for approval.
- **5029** - AJW advised he is happy to leave the ground safety audit form as is. He noted some existing trap ranges may not meet the current criteria, but RJH commented the form is not to

check existing grounds but to provide guidance to any new potential grounds. AJW also noted there should be some flexibility with regards to shot size used for skeet disciplines.

- **5030/5031** - On agenda for further discussion.
- **7.** - On agenda for further discussion.
- **10.** - Done.
- **12.** - Done.

## 5. Correspondence

- a. **Email from Katie Cowell (WW2137) re: late team expenses request** - RJH explained the request from Miss Cowell for her team expenses was received after the stipulated deadline. He asked if the Board were happy to issue the payment. All were in favour, but any further requests should be declined.

**RJH to action.**

- b. **Email from Brian Phillips (WW725) re: NSK team selection criteria** - RJH advised Mr Phillips felt the stipulated criteria of having to count 1 score from the North & 1 from the South was unfair. RJH has already replied to explain the purpose of the criteria is to encourage shooters to support grounds. We have a role to support grounds as well as shooters, especially if we are to hang on to the grounds we have left. The Board felt this was a fair response and, given the large number of selection shoots available for NSK, shooters do not have to attend them all. RJH also advised Mr Phillips this sort of matter should be raised with the Discipline Rep in the first instance. It was agreed the matter needed no further action.

- c. **[INFORMATION REDACTED]**

- d. **Email from Hart Events re: response to Board letter (FITASC Welsh Open complaint)** - RJH advised the situation will be monitored at the first FITASC & Sporting team selection shoots. He also noted any issues should be taken to the jury on the day in the hope they may be resolved promptly. RJH advised he will liaise with Nigel @ Hart Events regarding the cleanliness issue.

**RJH to action.**

## 6. Business matters

- **5032 - Confirmation of dates & venues for all 2024 events** - All fixtures & MQS's were checked & confirmed. Just the NSK Welsh Open, All Round Welsh Open & OTR County Final to be arranged. A suggestion was also made about possibly having a Sportrap Welsh Open. RJH proposed NW email all grounds capable of hosting the event to gauge the interest. Any expressions of interest can be brought to the next meeting for discussion.

**RT, RHu, RJH & NW to action.**

- **5033 - Team selection additional criteria** - The following additional selection criteria was noted for 2024:-

\* NSK - Scores to count must include 1 score from North (NWSS/Fauxdegla) & 1 from South (Crynant)

\* FSP - Scores to count must only include 1 score from Hart Events & 1 score from Dovey Valley S.G.

These were proposed by RJH, seconded by EJ with all in favour.

- **5034 - Board vacancies** - NW advised an application for the position of OTR Rep has been received from Emyr Davies. The current Rep vacancies are for OTR, FSP & NSK but these haven't been advertised since the AGM in October. RJH suggested these be advertised over the

coming weeks with a closing deadline before the next Board meeting. NW to advise Emyr his application will be kept on record for discussion at the next meeting.

**ZP & NW to action.**

- **5035 - Team Managers for 2024** - NW encouraged Reps to start to think about Team Managers for the HCITs. Ideally, they will be a non-team member. EJ advised WP will continue to undertake the role for DTL. DR proposed reinstating team expenses for Team Managers in a bid to encourage people to come forward. RLA felt this would not be well received having just withdrawn the expenses for team members and counter proposed. NW noted Team Managers have had expenses for many years, but this still hasn't encouraged people to take on the role in recent years. Most disciplines have had to rely on a team member taking on the duties. RJH suggested both proposals be put to the vote. With 6 votes for the counter proposal the motion was defeated.

**Reps to action.**

- **5036 - Sporting Welsh Open format** - DR advised Cefn Tilla Clays have asked if the ESP Welsh Open could be 120 targets. All were in favour. RJH asked RLA to give some thought as to how this will affect the team points. The event will also be held over 2 days to boost entries so NW asked how the overall high gun titles will be decided. It was agreed shoot off's will be held on day 2, so it is up to shooters to return if they shot on day 1. This will be well publicised before the event so everyone knows the situation. DR to advise Cefn Tilla Clays.

**DR to action.**

- **5037 - Membership sub-committee update** - RJH advised a meeting was held last week (26<sup>th</sup> Jan) and a good discussion was had regarding how to modernise our membership database. The preferred option is to move all the data into a spreadsheet which RLA is going to work on developing. It is also a great opportunity for us to conduct a data cleanse of old records. Several questions were raised as to how this will link in with the CPSA system, which RJH will raise with the CPSA I.T. Department. The next meeting is arranged for the 29<sup>th</sup> February.

**RLA & RJH to action.**

- **5030 - ABT HCIT & British Open 2024** - NW advised the official invitations are ready to go out once the contracts with the banquet hotel are in place. A deposit will also need to be paid which was approved. NW suggested Reps start to give some thought as to who we could target for some sponsorship for the event. RJH advised we will also need to look at sourcing the medals for the British Open and this may appeal to a potential sponsor.

**Reps to action.**

- **5031 - NSK HCIT 2024** - Same notes apply as agenda item 5030.

## **7. Treasurer's report**

- RJH ran through the account balances and advised he has continued to pay any invoices received. Only notable invoice was from Gloversure for £310.42 for some work on the website.
- As the accessible funds are now significantly better, RJH asked if the Board would approve the repayment of the £5K personal loan he made in December. This was proposed by DJ & seconded by SH with all in favour.

**RJH to action.**

- In terms of the Treasurer vacancy, RJH advised he has been looking at alternative options. JS was using Sage Line 50 & we will need to purchase the same licence if we are to download the back-up JS made. This will be approx. £72 a month + VAT whereas a Cloud based accounts system would only be £28 a month. RJH suggested we start from scratch and has contacted a local accounting company (Accounting & Bookkeeping Consultancy Ltd) for advice. They have

suggested using Zero and advised they could assist with reconciliation of invoices, payment of wages, pension etc and generate the financial reports we require for Board meetings. We could then appoint a Treasurer just to handle the general day to day tasks of paying invoices, monitoring membership payments, invoicing , HCIT payments etc. With the Board's approval, RJH will continue to liaise with the accounting company to get some idea of the cost and to clarify what tasks they will undertake.

**RJH to action.**

## **8. Social Media & Marketing report**

- ZP advised she is still finding her feet in the role but feels she is making progress. She noted it is difficult to reach some of our target audience due to the average age of the membership. Many probably do not have social media. Members have started to make contact regarding results which have been shared when requested. She asked Board members to assist with obtaining some photos when they attend shoots. RJH thanked ZP for her excellent work so far and asked if the announcement regarding the suspension of team expenses could go out before the commencement of the team selection shoots.

**ZP to action.**

## **9. Membership update**

- AJ advised the membership total is currently at 614 which by category is as follows:-  
Colts - 28 / Lady Colts - 5 / Juniors - 25 / Lady Juniors - 2 / Ladies - 29 / Veterans - 149 / Lady Veterans - 4 / Super Veterans - 171 / Lady Super Veterans - 5 / Seniors – 196
- RJH commented this significant decrease since the last meeting is mainly due to the bulk of renewals being due in January / February. NW also noted a steady stream of new members are coming through.
- Going forward, it may be possible for the new membership database to have a dashboard built in so we can see membership figures on a daily basis. This will also allow us to make yearly comparisons.

## **10. Executive decisions**

- None.

## **11. WTFSF report**

- AJW advised an emergency meeting was recently held but could not give details as to the main purpose for the meeting.
- There is currently a cost-of-living grant available for approx. £7/£8K. AJW advised he has proposed it be used to subsidise the cost of ammunition. Other suggestions for AJW to forward on were subsidising the cost of purchasing skeet vests / other team clothing or for the purchase of trophies and medals.

**AJW to action.**

- Next meeting is the AGM scheduled for the 4<sup>th</sup> March.

## **12. BICTSF report**

- RJH advised the latest set of accounts were ratified.
- Next meeting is the AGM scheduled for the 19<sup>th</sup> March.

## **13. ICTSC report**

- Next meeting is scheduled for the 20<sup>th</sup> February where any final transfer requests for 2024 will be discussed.

- RJH advised the HCIT entry fees have now all been finalised via email ratification except for the FSP.
- RJH has submitted a query for discussion at the next meeting regarding the use of semi-auto's at the OSK HCIT. Current ISSF rules do not allow them to be used.

#### **14. ICTSF report**

- Nothing to report.

#### **15. Rules update needed as a result of items passed at this meeting**

- Team selection rules review is currently ongoing.

#### **16. Any other business**

- A question was asked as to whether the Association has a milestone birthday approaching. No-one was entirely sure the date the Association was formed. RJH asked AJW if he would contact Arthur Williams to see if he knew.

**AJW to action.**

- DJ asked NW if the OSK HCIT High Gun medals have been located. NW advised they have been located in the CPSA office and they will post them out to the winners.
- RHu asked AJW if there has been any more information regarding the ISSF referees course. AJW will chase the details.

**AJW to action.**

- RHi advised Crynant S.G. have been working hard and now have a second ABT layout up and running.

#### **17. Date & venue of next meetings**

- 7<sup>th</sup> March 2024 - Video / Telephone Conference @ 7:00pm

With no further business the chairman declared the meeting closed at 9:25pm.

Minutes agreed and signed by:-

Signed:- 

R. J. Harrison  
WCTSA Chairman

Date:- 07/03/2024

## APENDICES TO THE MINUTES

### 8. Treasurer's Report

#### WCTSA Ltd as of 29<sup>th</sup> January 2024

##### Bank Accounts:-

<u>Account Name</u>	<u>Account No.</u>	<b>As at 29/01/2024</b>
❖ Current Account	30924024	13,797
❖ Base Rate Reward	53163849	24,728
❖ Saver	33558894	81
❖ Paypal	N/A	32
❖ Close Brothers Savings	10135118	51,395
<b>Total</b>		<b>£90,033</b>