



# WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

## WCTSA BOARD of MANAGEMENT MINUTES

Date: Wednesday 29<sup>th</sup> March 2023  
Venue: Video / Telephone Conference @ 7:00pm

### PRESENT

<i>President:</i>	<i>Brian Davies</i>	<i>FITASC:</i>	<i>Stuart Hart</i>
<i>Chairman:</i>	<i>Robert Harrison</i>	<i>FITASC</i>	<i>Cat Hart</i>
<i>Stats Officer:</i>	<i>Rebecca Adlam</i>	<i>National Skeet:</i>	<i>Rob Trow</i>
<i>Secretary:</i>	<i>Nicola Walker</i>	<i>National Skeet:</i>	
<i>Treasurer:</i>	<i>Jackie Spencer</i>	<i>Olympic Skeet:</i>	<i>Alf Weston</i>
<i>Membership Secretary:</i>	<i>Allan Jones</i>	<i>Olympic Skeet:</i>	<i>Dave Jones</i>
<i>Website Manager</i>	<i>Clive Bowen</i>	<i>Olympic Trap:</i>	<i>Mike Bennett</i>
<i>ABT:</i>		<i>Olympic Trap:</i>	<i>Emyr Davies</i>
<i>ABT:</i>	<i>Vacant</i>	<i>Sporting:</i>	
<i>DTL:</i>	<i>Will Palmer</i>	<i>Sporting:</i>	<i>Vacant</i>
<i>DTL:</i>			

#### 1. Chairman's address & welcome

- The Chairman welcomed everyone to the meeting and proceeded to move on to business.

#### 2. Apologies for absence

- Elis Jones, Joshua Keeble & Pete Roberts.

#### 3. Declarations of conflict of interest

The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

#### 4. Minutes of the last meeting held on 15<sup>th</sup> February 2023

- Minutes of the last meeting were read & signed as a true record.  
Proposed by DJ / Seconded by AJW / Vote - All in favour

#### 5. Matters arising from the minutes.

- **5a.** - RJH advised he has spoken to Cheryl @ CPSA about the possibility of running the referees' courses without members having to join the CPSA. Cheryl advised the concern was with regards to the insurance cover, but RJH explained our policy is now with the same insurer. Progress is now looking more positive. RJH asked RT & GI to speak to those members who are interested and advised the minimum number required is 6, but more than 10 attendees means it will be cheaper. Certificates on completion will be issued with WCTSA membership numbers on them. RJH to email Cheryl & cc RT & GI so they can move the matter forward & organise a suitable date & venue.  
**RT & GI to action.**
- **6a.** from 11/01/23 - Done.
- **6c.** - No further communication to date but it is difficult to move forward at present as funding has already been set for 2024. On the subject of NGB's, ED then posed the question what is the

Association doing to protect shooting in Wales, especially given the closure of SW2000. The number of shooting grounds in Wales is getting less and this will ultimately result in people giving up the sport & a loss of members. With regards to SW2000, RJH asked it to be noted that the Board was totally unaware of the issues and closure notice until it was too late. No-one approached the Board for help or support to fight the closure notice, or even contacted the WTSF who have previously awarded grants for equipment to be installed at the ground. RJH noted there are a lot of factors to consider. Noise is primarily the main issue when it comes to ground closures, but the ongoing debate regarding the banning of lead may also be a key factor going forward, depending on the outcome. CB also noted the financial cost to fight to keep grounds open is a big factor. Mid Wales S.G. spent in excess of £125K and yet it still resulted in the closure. MB advised he has already been in talks with Crynant S.G. about the possibility of installing an Olympic Trap range using the equipment from SW2000. RJH advised he will also contact Mike Wixey @ WTSF to see if there is any funding available to support this.

- **6d.** - AJW advised Roger Harrendence has made contact with Ian MacFarlene, and with help from NW, is arranging for some team kit & merchandise to be sent to him.
- **4080** - RLA advised Survey Planet would be the best platform and is free of charge. The survey could be emailed out to members which would prevent it being completed by anyone who isn't a current member or has never been a member.
- **4083** - As JK wasn't present in the meeting it was agreed to follow this up at the next meeting.  
**JK to action.**
- **4087** - Done.
- **4089** - SH advised he has contacted Gavin Harvey, who responded by saying the laptop is not functional. BD commented it is WCTSA property so it still needs to be returned even if it is just to be disposed of properly & in compliance with GDPR. RJH asked NW to send a letter to Gavin Harvey to ask him to arrange for it to be returned.  
**NW to action.**
- **3999** - New reps need to set up their emails by following the instructions sent out by CB.
- **6a. from 15/02/23** - Done.
- **6b. from 15/02/23** - As GI was not present in the meeting the matter would have to be carried over to the next meeting.
- **4090** - RJH advised the County All-Round final has been confirmed at Fauxdegla S.G. on the 8<sup>th</sup> October. NW also advised the Sporting final has been organised for the 10<sup>th</sup> September at Lea Farm S.G. ABT & Olympic Trap are still to be confirmed. NW to send a list to CB for the website & social media.  
**PR & MB to action.**
- **4092** - RJH advised he has received no reply from NSRA & has since learnt Castellani are no longer using them as the UK importer. The new importer is Viking Arms & NW will make contact with them to place an order. A discussion was then had regarding the Clayco vests as a possible cheaper alternative. CB advised he has worn one on 4 occasions and after so little wear it is already coming unstitched in places. NW also advised she has contacted Sional & received copies of their latest catalogues, along with some merchandise samples, and has restocked the international & county badges for 2023. RJH suggested all the clothing & merchandise needs a proper full review & it would be better to hold a separate meeting to conduct this.  
**RJH & NW to action.**
- **4079** - NW confirmed the official invitations have been sent to the other nations.

## 6. Correspondence

- None.

## 7. Business matters

- **4093 - Board vacancies** - NW reminder everyone we are still in need of a Sporting rep & an ABT rep. RJH noted his concern regarding the lack of shooters attending the ABT selection events. With the imminent closure of SW2000 this may even exacerbate the issue as there will only be Fauxdegla S.G. willing to hold qualifiers. RJH advised he has recently had a conversation with PR who had suggested possibly counting scores from other registered shoots towards to the team selection process. RJH advised this would need to be discussed & passed by the Board in the first instance but wouldn't be considered for this year as the selection process has already started. ED recommended not cancelling the shoots already scheduled for SW2000 and to continue with the already agreed procedure. NW to send vacancies list to CB for advertisement.

**NW & CB to action.**

- **4094 - Team Managers for 2023** - NW advised she has received an application from Nigel Hawyes (WW999) to be the OSK Team Manager, which has been proposed & seconded by 2 members. All agreed we should accept his offer & AJW will inform him.

Other Team Managers for 2023 are:-

- ❖ OTR - George Seaborne
- ❖ NSK - Rob Ace
- ❖ DTL - Will Palmer
- ❖ ABT, FITASC & Sporting are to be confirmed in due course.

**AJW to action.**

- **4095 - CPSA Shoot Scoring System** - NW advised she has been in contact with Pete Tomlins @ CPSA to discuss the possibility of non-CPSA grounds having access to the Shoot scoring system. He advised this would be possible by giving them access to our licensed copy and setting them up with their own individual log ins. NW advised the only ground currently running registered shoots which are not WCTSA endorsed is Hart Events. RJH suggested asking all grounds who are not affiliated to the CPSA to see if they would like access to system. NW also asked should those who want access be charged a nominal fee to use it as we are due to be charged a fee by the CPSA for our access.

**NW to action.**

- **4079 - OSK HCIT 2023** - Nothing to report. NW to send out hosting invite letters to grounds for the 2024 HCIT's.

**NW to action.**

- **3999 - I.T. sub-committee update** - NW advised she has been having some email issues which she has raised with CB.
- **4020 - PR & Marketing update** - RJH advised the promotion of the sponsorship packages was placed on hold over the winter months but will be rolled out in the coming months and companies contacted regarding sponsorship for this year's OSK HCIT.

## 8. Treasurer's Report - See Appendix

- JS ran through the account balances and major movements since the last meeting & confirmed she has moved £10K from the Base Rate Reward account to the Close Brother account.
- JS advised the WTSF grant of £2000 is due to be paid soon.
- The insurance policy is coming due for renewal & the premium has increased by 10%, which the Broker has advised is the standard annual increase. JS advised she will try to negotiate this

down whilst she makes the amendments to the policy which were passed in previous meetings. All agreed the insurance must be renewed at the earliest opportunity.

**JS to action.**

- JS advised the affiliation fees to other Associations (ICTSC, ICTSF & BICTSF) are due. RJH advised the BICTSF fee will still be payable despite the introduction of the new individual membership fee.
- JS advised she is making slow progress with chasing the debtors but is getting no response from some individuals. RJH asked JS to contact the relevant Discipline Reps to chase those individuals she is having difficulties with & report back to the next meeting.

**JS & Reps to action.**

- JS confirmed the Limited by Guarantee needs to be stated in the Articles of Association otherwise the Directors are financially liable. RJH advised the correct procedure would be to call an EGM to pass the amendment to the Articles rather than waiting until the next AGM in October. However, given the poor attendance at the AGM he doubts we would have enough for a quorum at an EGM. He suggested he email the Directors concerned to see what they would be prefer.

**RJH to action.**

- JS requested permission to move back to the Sage accounting software instead of Quickbooks. It is £30/month, which is cheaper. All were in favour.

## 9. Executive Decisions

- None.

## 10. WTFSF report

- AJW advised both he & SH attended the AGM on the 6<sup>th</sup> March. Various reports were read & a representative from SportWales was present.
- AJW advised there is a £40K grant available for a mobile range.
- Some discussion was held regarding DBS checks for Board members.

## 11. BICTSF report

- RJH advised the last meeting was the AGM held on the 21<sup>st</sup> March.
- Confirmation was given that team entries for European & World championships will be paid by BICTSF.
- It was noted this year's GB selection shoots are no longer registered events. This is due to them no longer being open shoots following the introduction of the new membership fee, which is in contravention of a CPSA rule. The English Open FITASC at Barbury will however be an exception to this as it is open to all members. This has subsequently led to a request being submitted to the committee to make all the other selection shoots open but would mean the £10 BICTSF membership fee is null & void. All agreed they are in favour of the shoots being open to all & the membership fee should be refunded to those who have paid. RJH to email a response to the Chairman.

**RJH to action.**

## 12. ICTSC report

- RJH advised the last meeting was held on the 7<sup>th</sup> March & Iain Parker from the CPSA gave an update on the lead ban debate, which is still ongoing. Latest reports indicate steel shot is nosier than lead. The HSE are currently liaising with DEFRA who must submit the final proposal to the Government by the end of the year.

- Transfer requests from Northern Ireland to Ireland were discussed.
- The UCPSA confirmed the FITASC HCIT will be held on Friday 29<sup>th</sup> September with the Open competition on Saturday as there is no shooting on Sundays. NW advised the official invitation still hasn't been received yet. It was also noted some shooters are concerned about travelling to Northern Ireland given the current political issues over there and this may have a bearing on team numbers.
- The next meeting is scheduled for the 20<sup>th</sup> July.

### 13. ICTSF report

- RJH read a report from EJ who attended the meeting yesterday out in South Africa at the DTL World Championships.
- The election of officials was held:-
  - President - John Martin CPSA
  - Vice President - Member from New Zealand
  - Secretary - Member from CPSA (TBC)
  - Treasurer - CPSA
- Latvia were approved as new members.
- DTL World Championship in 2024 will be held at Bywell & New Zealand have expressed an interest to host in 2026. Canada have agreed to host the Sporting World Championship in 2025.
- A discussion was had regarding banned shooters. All Federation members to be in agreement to ban from all Associations.

### 14. Rules update needed as a result of items passed at this meeting

- None.

### 15. Any other business

- DJ advised the OSK selection dates on Facebook are incorrect.
- JS advised she will remove Richard Hughes as a Director with Companies House.
- RLA commented the current membership database has 3000+ records including details of deceased members. She asked should the data be cleansed to be in line with GDPR as we shouldn't hold old records. It was noted members still like to keep their numbers even if they don't renew it for a few years. RJH raised the question would this have any implications with the CPSA system. RLA to contact Pete Tomlins / Mark Smith @ CPSA to discuss further & report back to the next meeting.

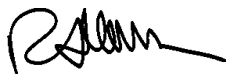
### 16. Date & venue of next meetings

- 18<sup>th</sup> May 2023 - Video / Telephone Conference @ 7:00pm

With no further business the chairman declared the meeting closed at 9:39pm.

Minutes agreed and signed by:-

Signed:-



R. J. Harrison  
WCTSA Chairman

Date:- 18/05/2023

## APENDICES TO THE MINUTES

### 8. Treasurer's Report

#### WCTSA Ltd as of 29<sup>th</sup> March 2023

##### Bank Accounts:-

<u>Account Name</u>	<u>Account No.</u>	<u>As at 28/03/2023</u>	<u>As at 14/02/2023</u>
❖ Current Account	30924024	23,898	21,748
❖ Base Rate Reward	53163849	8,188	18,165
❖ Saver	33558894	80	80
❖ Paypal	N/A	6	99
❖ Close Brothers Savings		73,537	63,537
<b>Total</b>		<b>£105,709</b>	<b>£103,629</b>

#### ***Major movements since last meeting (PAID)***

	£
❖ Wages – Secretary & Treasurer (2 months)	2,346
❖ PAYE & Pension (2 months)	686
❖ Barclaycard	1,003
❖ Mileage	409
❖ Clive Sawyer (Accountant)	30
❖ Laptop Software	259

#### ***Major movements since last meeting (RECEIVED)***

	£
❖ Memberships	1,405
❖ Paypal Transfers	4,300
❖ Fauxdegla S.G. membership	300
❖ SW2000 S.G. membership	250
❖ Dovey Valley S.G. membership	100
❖ Hart Events membership	100
❖ Quattro Lodge S.G. membership	50
❖ Gloucester S.G. membership	50
❖ North Wales S.C. membership	70 (£20 credit due)
❖ Fauxdegla S.G. levies	196

***Due to Pay***

❖ Insurance renewal (11 months)	10,260
❖ Accountancy YE 22/23	1,150
❖ Data protection	40
❖ ICTSC membership for 2023	1,000
❖ ICTSF membership for 2023	100
❖ BICTSF membership for 2023 (644 x 50p)	322
❖ Sional (450 badges)	438
❖ Sage (5mths @ £30)	150
❖ Officer payment – A. Jones	325
❖ Officer payment – R. Adlam	413
❖ Officer payment – C. Bowen	625

***Due to Receive***

❖ Sional Commission	480
❖ WTFSF Grant	2,000