



# WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

## WCTSA BOARD of MANAGEMENT MINUTES

Date: Wednesday 15<sup>th</sup> February 2023  
Venue: Video / Telephone Conference @ 7:00pm

### PRESENT

<i>President:</i>	<i>Brian Davies</i>	<i>FITASC:</i>	
<i>Chairman:</i>	<i>Robert Harrison</i>	<i>FITASC</i>	
<i>Stats Officer:</i>		<i>National Skeet:</i>	<i>Rob Trow</i>
<i>Secretary:</i>	<i>Nicola Walker</i>	<i>National Skeet:</i>	<i>Gareth Irving</i>
<i>Treasurer:</i>	<i>Jackie Spencer</i>	<i>Olympic Skeet:</i>	<i>Alf Weston</i>
<i>Membership Secretary:</i>	<i>Allan Jones</i>	<i>Olympic Skeet:</i>	<i>Dave Jones</i>
<i>Website Manager</i>		<i>Olympic Trap:</i>	
<i>ABT:</i>	<i>Pete Roberts</i>	<i>Olympic Trap:</i>	<i>Emyr Davies</i>
<i>ABT:</i>	<i>Vacant</i>	<i>Sporting:</i>	<i>Joshua Keeble</i>
<i>DTL:</i>	<i>Will Palmer</i>	<i>Sporting:</i>	<i>Vacant</i>
<i>DTL:</i>			

### 1. Chairman's address & welcome

- The Chairman welcomed everyone to the meeting, especially to Pete Roberts who was joining for his first Board meeting as ABT rep. With a lengthy agenda to get through, he suggested we crack on with business.

### 2. Apologies for absence

- Clive Bowen, Elis Jones, Stuart Hart, Catherine Hart, Mike Bennett & Rebecca Adlam.

### 3. Declarations of conflict of interest

The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

### 4. Minutes of the last meeting held on 11<sup>th</sup> January 2023

- Minutes of the last meeting were read & signed as a true record.  
Proposed by AJW / Seconded by DJ / Vote - All in favour

### 5. Matters arising from the minutes.

- **6b.** - [INFORMATION REDACTED]
- **4071** - Update from AJW under WTSF report.
- **5a.** - RJH advised he still hasn't received a response from the CPSA. GI & RT advised members are still interested in doing the course, so RJH to chase a response.  
**RJH to action.**
- **6a.** - NW sent an email response to Debbie Davies advising the matter will be discussed further at this Board Meeting. GI explained obtaining independent referees for any National Skeet shoot is always difficult, including the Home Internationals. Each nation is currently asked to supply a referee to help the host country. He also noted, in the past some grounds have provided independent referees, but this has proven to be more problematic as they used

individuals who are not familiar with the discipline. GI & RT both commented majority of shooters do not feel there is a problem with the current system where shooters each take a turn to referee. With regards to refereeing or scoring issues on the day, there is already a documented complaints procedure in place which is not being followed. Any issues should in the first instance be raised on the day with the jury in the hope they can be resolved at the time. GI & RT both advised there was no evidence of any cheating, and this certainly has not been corroborated by anyone else. NW to advise Debbie Davies of the outcome.

**NW to action.**

- **6b.** - NW advised she sent a reply to Felix Hughes and suggested he contact RJH to have either a telephone conversation or a Zoom meeting to discuss potential collaboration further.
- **6c.** - RJH advised he forwarded Iwan Mills' details for the grants concerned. He has since been advised he is not eligible due to various criteria, but primarily because DTL is not an Olympic discipline. These enquiries have since led to some correspondence with SportWales about who the National Governing Body for shotgun shooting is in Wales. There appears to be some misunderstanding as to who the NGB is for non-Olympic disciplines and the lack of funding provided for these disciplines by the WTSF. RJH advised he is continuing discussions with SportWales on the matter.

**RJH to action.**

- **6d.** - AJW advised he has contacted some long-standing members regarding obtaining team photos and is in the process of contacting Lee Bowditch to see if he can assist. He advised Roger Harrendence remembers him on the shooting circuit, so he has offered to make contact with Ian MacFarlene regarding his address and about how best to send him some items.

**AJW to action.**

- **4080** - NW advised RLA has investigated various online survey platforms and feels Survey Planet would be best suited to our needs. The question was raised as to how do we circulate a survey to just our members? All agreed this was a good idea if we can get it to work. NW advised she will report back to RLA.

**NW & RLA to action.**

- **4083** - NW advised she has recently forwarded an email from Stephen Hughes to JK about arranging the event. JK advised he will follow this up.

**JK to action.**

- **4087** - The redrafted County rules were circulated prior to the meeting and RJH asked if there were any further changes / amendments required. He confirmed the senior teams for all disciplines has now been amended to 5 scores to count instead of 8. AJ raised concern that the rules now potentially allow a County to field a senior team consisting of all International shooters. He felt this was unfair towards grassroot shooters. RJH commented that given the current poor attendance at all the County finals we need to try something to encourage more to participate and actually make it a competition again, but his concern was duly noted and would be reviewed next year. RJH proposed the adoption of the new rules, seconded by DJ with all in favour. RJH to forward the new rules to CB for publication on the website.

**CB to action.**

- **4088** - Done.
- **4089** - To be followed up at the next meeting as SH was not present.

**SH to action.**

- **4079** - On agenda for discussion.
- **3999** - To be followed up at the next meeting as CB was not present.

**CB to action.**

## 6. Correspondence

- **Emails from Robert English (WW1106) & Bryan Phillips (WW725) re: exemption from refereeing at NSK qualifiers** - RJH advised both members have submitted requests to be exempt from refereeing duties at the NSK qualifiers for various reasons. After discussion, it was agreed the reasons given did not prevent them from undertaking refereeing duties so they should continue to do so, just like everyone else. NW to email both members and advised them of the outcome.

**NW to action.**

- **Email of complaint re: gun safety** - RJH advised he has received an official complaint from a member regarding the unsafe use of a gun by a third party. The complainant has in detail explained why they feel the third party is not handling their gun safely whilst in the process of shooting. RJH advised this needs to be taken seriously and handled in the same manner as the recently concluded complaint. Both the NSK Discipline Reps indicated there may be cause for this to be addressed as they too have witnessed the described behaviour. RJH asked GI if he would act as the complaint investigator and to report back to the next Board meeting what action, if any, should be taken. He will also contact both the complainant and the third party to advise them of the procedure. It was suggested to do so before the NSK qualifiers commence in a few weeks' time.

**GI to action.**

## 7. Business matters

- **4090 - Dates & venues for County Finals** - RJH advised he will contact Fauxdegla S.G. regarding the All-Round County final and confirm a date as soon as possible. PR advised he is waiting to see what the situation is with SW2000 before organising the ABT final and JK is in the process of arranging the Sporting final for later in the year.

**RJH, PR & JK to action.**

- **4091 - Repercussions from SW2000 news** - RJH noted his disappointment in the recent news that SW2000 will be closing at the beginning of May. It is another huge blow for shooting in Wales. He advised all Discipline Reps with team selection shoots scheduled to be at SW2000 after the beginning of May to look at re-arranging these events as soon as possible. At this point, ED advised the Board the wheels were already in motion for him to buy SW2000 in the hope shooting may continue to be held at this long-established Welsh venue. He noted there is a lot of legalities to negotiate in the coming months, but hopefully shooting will be able to continue throughout the year. RJH wished ED all the best with the purchase and thanked him for his commitment to try to save this much needed venue in South Wales.

- **4092 - Team clothing** -

- **Shooting vests** - NW asked if a Castellani order can now be place to re-stock ready for the 2023 season. RJH advised he will confirm with the NSRA who the correct contact is to avoid any repetition of last year's order issues. RJH also proposed any new cap Juniors should receive their first team vest free of charge. This was seconded by AJW with all in favour.

**RJH & NW to action.**

- **Polo-shirts** - AJ advised previous minutes noted the preferred colour of the team polo-shirts is red and green not all red. NW confirmed this was correct but the move to all red polo-shirts was due to problems sourcing them. The red & green ones used to be supplied directly from Taiwan.
- **Sional** - RJH asked NW to contact Sional to check the availability of supplies and whether our club shop items are still current or do they need to be reviewed.

**NW to action.**

- **International & County badges** - NW asked if she could proceed with restocking the International & County badges for 2023. All agreed.

**NW to action.**

- **4079 - OSK HCIT** - Following the news regarding SW2000, RJH advised all plans for the HCIT have had to be re-arranged at short notice. Fauxdegla S.G. has however agreed to host the event and DJ has arranged for the banquet to be held at the Crowne Plaza, Chester. Fortunately, no contracts were signed or deposits paid to the original hotel in South Wales but a £1000 deposit has now been made to the Crowne Plaza by AJW to secure the booking. The meal will be £35 per head and the shoot entry fee is £37. Lee Bowditch has also been booked for the team photographs. AJW also suggested taking out an event insurance policy for approximately £86 as a back-up plan. NW advised checking what is and is not covered before buying it. Official invites can now be sent to the other nations.

**NW & AJW to action.**

- **3999 - I.T. sub-committee update** - RJH advised he has received an email from Pete Tomlins at the CPSA regarding use of the Shoot scoring system for 2023. The CPSA will be charging an annual licence fee, but negotiations are still ongoing regarding the amount.

**RJH to action.**

- **4020 - PR & Marketing update** - RJH advised CB will be launching the sponsorship packages on the website soon & they will be starting to look for HCIT sponsors.

## 8. Treasurer's Report - See Appendix

- JS ran through the account balances and major movements since the last meeting. She noted the Base Reward account is not getting any interest so suggested it be transferred to another account. There are various options available, but JS proposed moving £10K to the Close Brother account and the rest into the current account. This was seconded by AJW with all in favour.
- JS noted there are still some HCIT team expenses cheques which have not been banked. Some of which go back quite a few years. RJH instructed JS to cancel all uncashed cheques dated prior to 2022.
- It was noted the current mileage rate is 30p but given the price of fuel at present, RJH proposed this be increased to 45p. This was seconded by JK with all in favour. JS asked for any claims to be emailed to her with a starting and finishing postcode.
- A debtors list was reviewed, and JS asked to chase them. Discipline Reps are to be asked to help with any still outstanding at the next meeting. RJH noted the outstanding ground membership fees is a priority and that no team selection events should be held by a ground who has not paid or returned their signed membership paperwork for 2023.

**JS & AJ to action.**

- JS advised whilst recently conducting a review of the accounts with Barclays it had raised a question regarding the Limited by Guarantee clause. She noted it used to stipulate in the Articles that each member is liable for £1, but this is no longer included. RJH commented it may have inadvertently been deleted when the Articles were reviewed. RJH said he will seek legal advice as to whether we must call an EGM to add it back in.

**RJH to action.**

## 9. Executive Decisions

- RJH & AJW approved payment of the deposit for the OSK banquet hotel.

## 10. WTFSF report

- AJW advised the last meeting was held on the 16<sup>th</sup> January and he raised the question about Safeguarding & Child Protection requirements and what support is available via the WTFSF. AJW advised NW to liaise with Mike Wixey regarding the training available.
- A meeting about the Sport80 membership software was held last week. They have identified 2 possible ways to fund the project, but they need to compile a business model based on the requirements of all 5 Associations.
- A number of grants are available to clubs, details of which can be found on the WTFSF website.
- The 2030 Commonwealth Games will be hosted by Canada.
- AJW advised the next meeting is the AGM on the 6<sup>th</sup> March and the WCTSA Rep position will be up for re-election. AJW advised he is happy to continue in the role if no-one else wishes to step in. RJH thanked AJW for his services to date and for offering to continue in the role.

## 11. BICTSF report

- RJH advised at the last meeting there was a lot of discussion surrounding the CPSA charging £700 for the use of the Shoot scoring system.
- RJH advised he has asked for clarification on the funding available for Team GB this year.
- Next meeting will be the AGM on the 21<sup>st</sup> March @ 7.30pm.

## 12. ICTSC report

- Nothing to report. The next meeting is scheduled for the 21<sup>st</sup> February.

## 13. ICTSF report

- RJH advised he has received an email asking if we know the whereabouts of the Sporting World Championship Super Veteran Team winning trophy. NW advised she thinks Martin Pitt may have it but will make enquiries.

## 14. Rules update needed as a result of items passed at this meeting

- Senior teams will be 5 scores to count at all County finals.
- Mileage allowance is 45p.

## 15. Any other business

- AJ asked if the date badges could be handed out to shooters at the County finals upon entry at the ground on the day to ensure everyone receives them.
- AJW requested RJH raise the question about increasing the OSK HCIT entry fee at the next ICTSC meeting.

## 16. Date & venue of next meetings

- 29<sup>th</sup> March 2023 - Video / Telephone Conference @ 7:00pm

With no further business the chairman declared the meeting closed at 9:24pm.

Minutes agreed and signed by:-

Signed:-



R. J. Harrison  
WCTSA Chairman

Date:- 29/03/2023

## APENDICES TO THE MINUTES

### 8. Treasurer's Report

#### WCTSA Ltd as of 15<sup>th</sup> February 2023

##### Bank Accounts:-

<u>Account Name</u>	<u>Account No.</u>	<u>As at 14/02/2023</u>	<u>As at 10/01/2023</u>
❖ Current Account	30924024	21,748	21,040
❖ Base Rate Reward	53163849	18,165	18,165
❖ Saver	33558894	80	80
❖ Paypal	N/A	99	65
❖ Close Brothers Savings		63,537	63,537
<b>Total</b>		<b>£103,629</b>	<b>£102,887</b>

#### *Major movements since last meeting (PAID)*

	£
❖ Wages – Secretary & Treasurer	1,173
❖ PAYE & Pension	343
❖ Barclaycard	208
❖ Bank Charges	21
❖ Refund WW2449	5
❖ World DTL South Africa - Individuals & Teams	1,515
❖ Gloversure	441
❖ HCIT Cheques x 3	211

#### *Major movements since last meeting (RECEIVED)*

	£
❖ Memberships	1,525
❖ Paypal Transfers	2,700
❖ Lea Farm S.G. membership	100
❖ Crynant S.G. membership	100
❖ Griffin Lloyd S.G. membership	100
❖ Cefn Tilla Clays membership	50
❖ Clwb Saethu Tregaron	50

#### *Due to Pay*

❖ Postage	32
❖ Printing	8