



WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

WCTSA BOARD of MANAGEMENT MINUTES

Date: Wednesday 23rd November 2022
Venue: Video / Telephone Conference @ 7:00pm

PRESENT

<i>President:</i>	<i>Brian Davies</i>	<i>FITASC:</i>	<i>Stuart Hart</i>
<i>Chairman:</i>	<i>Robert Harrison</i>	<i>FITASC</i>	<i>Catherine Hart</i>
<i>Stats Officer:</i>		<i>National Skeet:</i>	
<i>Secretary:</i>	<i>Nicola Walker</i>	<i>National Skeet:</i>	<i>Gareth Irving</i>
<i>Treasurer:</i>	<i>Jackie Spencer</i>	<i>Olympic Skeet:</i>	<i>Alf Weston</i>
<i>Membership Secretary:</i>	<i>Allan Jones</i>	<i>Olympic Skeet:</i>	<i>Dave Jones</i>
<i>Website Manager</i>	<i>Clive Bowen</i>	<i>Olympic Trap:</i>	<i>Mike Bennett</i>
<i>ABT:</i>		<i>Olympic Trap:</i>	
<i>ABT:</i>	<i>Vacant</i>	<i>Sporting:</i>	<i>Joshua Keeble</i>
<i>DTL:</i>	<i>Will Palmer</i>	<i>Sporting:</i>	<i>Vacant</i>
<i>DTL:</i>			

1. Chairman's address & welcome

- The Chairman welcomed everyone to the meeting, especially to those who are newly elected Discipline Reps and to GI as a returning NSK rep. The rep roles are vitally important in ensuring shooters views are heard and he thanked them for stepping up to the roles.

2. Apologies for absence

- Pete Roberts, Elis Jones, Rob Trow, Emyr Davies & Rebecca Adlam.

3. Declarations of conflict of interest

The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

4. Minutes of the last meeting held on 15th October 2022

- Minutes of the last meeting were read & signed as a true record.
Proposed by CB / Seconded by AJW / Vote - All in favour

5. Matters arising from the minutes.

- **6b.** - RJH advised this is still ongoing and a meeting is scheduled for 7th December.
- **15.** - JS advised she emailed our Insurance Broker who has since confirmed members acting as referees at WCTSA events would be covered under our policy and if we are not utilising any of our instructors / coaches, then this does not need to be on the policy. It can be removed from at the policy at renewal. RJH suggested this cover be removed as we are not recording or monitoring who are qualified instructors / coaches and certainly not making use of their services.

JS to action (at renewal).

- **4060** - RJH advised the ICTSF have proposed a rule change regarding travel expenses for delegates attending the DTL World Championship meeting. They recommend that:

“Bylaw 7 be replaced with a new Bylaw 45 - Where a member Association, Federation or Union fields an “Open” Team at an ICTSF World Championship their voting delegate shall be entitled to a full refund of vouched economy airfare plus £170 per day they are in the Host Country whilst attending to ICTSF business up to a maximum of 6 Days.”

All were in favour of this proposal & RJH will advise the ICTSF of our decision. If this rule is voted in and we ensure someone attends the meeting on behalf of the Association, then RJH proposed the expenses will be matched and split equally amongst the team members. This was seconded by WP with all in favour. RJH noted the added caveat that this is not a set rule for all World Championship team expenses and each situation will be assessed as and when they arise.

RJH to action.

- **4071** - Ongoing. AJW to raise with WTSF at next meeting.

AJW to action.

- **4072** - Following approval of the amendments to the articles at the AGM, JS asked RJH to forward a copy of the new articles so she can register them with Companies House.

RJH to action.

- **5a.** - GI confirmed there is still interest amongst shooters in the NSK referee course. RJH advised he will contact the CPSA again about the possibility of running them without being CPSA members.

RJH to action.

6. Correspondence

- None.

7. Business matters

- **4074 - No. of selection events per discipline & scores to count for 2023** - Discipline Representatives were asked to confirm the number of selections and scores to count for 2023:-
 - **ABT** – to be confirmed at the next meeting as PR was not present
 - **DTL** – 6 selection shoots with 3 scores to count
 - **NSK** – 10 selection shoots with 4 scores to count
 - **OSK** – 6 selection shoots with 3 scores to count
 - **OTR** – 6 selection shoots with 3 scores to count
 - **Sporting** – 6/7 selection shoots with 4 scores to count (TBC)
 - **FITASC** – 5 selection shoots with 3 scores to count (TBC)

GI advised the proposed increase of the NSK selection shoots to 10 is due to Gloucester S.G. indicating they are interested in holding selection events and shooters have also expressed a wish to go there as they offer good targets. He feels this may also encourage some shooters back to the discipline and should generate more income. By increasing the number of selection events, this also means the current hosting grounds won't lose out on events. JK seconded the proposal with all in favour. JK also asked to be noted the team selection process for the World Sporting Championship would be the best 3 scores to count from the first 4 selection shoots.

- **4075 - Allocation of 2023 selection shoots** - Discipline Reps reviewed the list of applications received from grounds and allocated the events out accordingly. Both JK & SH advised they are still in the process of chasing a couple of grounds to see if they wish to host shoots. RJH asked all Reps to proceed with arranging their shoot dates and to send them to NW & CB for publication on the website & social media as soon as they are finalised. Ideally, to get the dates out before the end of the year. With regards to the County finals, these should also be arranged and advertised. RJH asked they not all be arranged for October time like they were

this year, but to spread them throughout the year. Those disciplines with late HCIT's should consider having them earlier in year. RJH also proposed the All Round final needs to rotate around the Country and would like to make it a Welsh Open event, which is open to everyone to enter. JK seconded the proposal with all in favour. As there is no Discipline Rep for All Round, RJH advised he will organise the date for the final. We also need to see if we can source some sponsorship to get the medals we have previously discussed.

- **4076 - Membership fees for 2023** - NW raised the question should the membership fees be increased given the rise in costs and especially after the large increase incurred with the insurance policy. WP advised the membership hasn't been increased since 2013 and suggested a £5 increase. This was proposed by AJW & seconded by DJ. After some discussion, this proposal was slightly amended by JK who proposed the junior & colt categories remain the same. This was seconded by SH with all in favour. RJH asked CB to publicise the increase so members are aware this will come into force as of the 1st January 2023. SH commented we need to provide some justification to members for the increase. RJH suggested mentioning the insurance increase and the addition of the new Social Secretary role. NW also advised she will amend the membership form for AJ and CB will update the online membership form from the 1st. JS also advised members who pay by standing order will need to be reminded to amend the order accordingly with their banks.

CB & NW to action.

NW then asked should we increase the ground membership fees, especially as shoot entry fees have been increasing year on year. After a lengthy discussion, which included a suggestion of possibly having a tiered fee structure for the different disciplines, GI proposed the fees remain the same for 2023, which was seconded by MB. DJ counter proposed the fees be increased given the rise in costs, which was seconded by AJW. Following a vote, it was agreed to keep the fees the same for the next year.

- **4077 - Restocking of Castellani shooting vests** - NW asked should she place an order to restock the vests sooner rather than later given the issues in obtaining them this year. RJH suggested we hold off until the new year. CB also asked if we will be restarting discussion with Clayclo about them providing an alternative cheaper option.
- **4078 - Date & venue for County shooting review meeting** - RJH advised it will be an open meeting for anyone to attend to discuss ideas and the way forward. Unfortunately, County shooting has continued to be poorly attended this year and the lack of County Co-ordinators to drive it forward is the main issue. It was agreed a Zoom meeting was the best way to conduct it, as an in-person meeting was very poorly attended last year. It was agreed to hold the meeting on the 14th December @ 7pm. RJH asked CB to publicise this as much as possible over the coming weeks and ask members to contact NW for the Zoom meeting details.

CB & NW to action.

- **4079 - OSK HCIT** - NW advised she will be sending out the invite to tender letters soon. RJH suggested it is probably worth starting the ball rolling for the 2024 HCIT events as well.
- **3999 - I.T. sub-committee update** - CB advised he has updated the website with the new Discipline Reps details and is working through setting up the relevant Rep email address for those concerned.
- **4020 - PR & Marketing update** - RJH advised they haven't had a meeting recently but will meet up in the new year.

8. Treasurer's Report - See Appendix

- JS ran through the account balances and major movements since the last meeting.
- JS advised she will produce a debtors list for discussion at the next meeting.

9. Executive Decisions

- None.

10. WTSF report

- Nothing to report - AJW advised the meeting due to be held yesterday was postponed.

11. BICTSF report

- Nothing to report. Next meeting is scheduled for 13th December.

12. ICTSC report

- Nothing to report. Next meeting is scheduled for 6th December.

13. ICTSF report

- Proposal to amend Bylaw 7 was already discussed earlier in the meeting.

14. Rules update needed as a result of items passed at this meeting

- Increase in membership fees for adult & senior citizen categories by £5 from the 1st January.

15. Any other business

- RJH advised he has restarted talks with the WTSF about obtaining membership software and submitted a proposal document to Mike Wixey. A response has since been received and we have now been asked to complete a form. RJH advised he will complete & return the form to see if we can get some forward movement on the matter.
- RJH advised he has noticed some members have been seen wearing official WCTSA team clothing at a competition in Thailand. This wasn't a ratified team event sanctioned by the Board so he will be speaking to the individuals concerned. SH commented it was a makeshift team entry and the individuals opted to wear their Wales team clothing. RJH noted this would have been acceptable had it been brought before the Board for approval.
- JS asked should we have a club's page on the website which lists all the known clubs throughout Wales for members to view?

16. Date & venue of next meetings

- Review of County Shooting: 14th December 2022 - Video / Telephone Conference @ 7:00pm
- Board of Management: 11th January 2023 - Video / Telephone Conference @ 7:00pm

With no further business the chairman declared the meeting closed at 9:25pm.

Minutes agreed and signed by:-

Signed:-



R. J. Harrison
WCTSA Chairman

Date:- 11/01/2023

APENDICES TO THE MINUTES

8. Treasurer's Report

WCTSA Ltd as of 23rd November 2022

Bank Accounts:-

<u>Account Name</u>	<u>Account No.</u>	<u>As at 23/11/2022</u>	<u>As at 15/10/2022</u>
❖ Current Account	30924024	13,596	14,974
❖ Base Rate Reward	53163849	18,162	18,161
❖ Saver	33558894	80	80
❖ Paypal	N/A	83	27
❖ Close Brothers Savings		62,937	62,937
Total		£94,858	£96,179

Major movements since last meeting (PAID)

	£
❖ Wages – Secretary & Treasurer	1,173
❖ PAYE & Pension (2 months)	344
❖ Barclaycard	253
❖ Venue for AGM	80
❖ Travel Expenses – A. Jones	49
❖ Gloversure	27
❖ FITASC HCIT – Metropole Hotel	3,500
❖ Reimbursed DTL Euro entries (paid twice)	594

Major movements since last meeting (RECEIVED)

	£
❖ Memberships	1,340
❖ Paypal Transfers	750
❖ Clothing	728
❖ Levies	5,275
❖ FITASC HCIT extra tickets (CPSA)	210

Due to Pay

❖ Post Office - Stamps	189
❖ FITASC HCIT Entries – Dovey Valley S.G.	3,570

Due to be Received

❖ Dovey Valley S.G. levies	944
❖ Crynant S.G. levies	268
❖ DTL Euro entries x 6 (UCPSA)	720