



WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

WCTSA BOARD of MANAGEMENT MINUTES

Date: Saturday 15th October 2022

Venue: Trefeglwys Memorial Hall or Video / Telephone Conference @ 11:00am

PRESENT

<i>President:</i>		<i>DTL:</i>	
<i>Chairman:</i>	<i>Robert Harrison</i>	<i>DTL:</i>	<i>Will Palmer</i>
<i>Stats Officer:</i>		<i>Olympic Trap:</i>	
<i>Secretary:</i>	<i>Nicola Walker</i>	<i>Olympic Trap:</i>	
<i>Treasurer:</i>	<i>Jackie Spencer</i>	<i>Olympic Skeet:</i>	<i>Alf Weston</i>
<i>Membership Secretary:</i>	<i>Allan Jones</i>	<i>Olympic Skeet:</i>	<i>Gareth Wrentmore</i>
<i>Sporting:</i>	<i>Richard Hughes</i>	<i>National Skeet:</i>	
<i>Sporting:</i>	<i>Janine White</i>	<i>National Skeet:</i>	
<i>ABT:</i>	<i>Vacant</i>	<i>Website Manager:</i>	
<i>ABT:</i>			

1. Chairman's address & welcome

- The Chairman welcomed everyone to the meeting but noted his disappointment in the attendance and commented perhaps Saturdays in October are not the best time to hold a Board meeting or the AGM.

2. Apologies for absence

- Brian Davies, Rob Trow, Rob Ace, John Hewlett, Elis Jones, Mike Bennett, Emyr Davies & Clive Bowen.

3. Declarations of conflict of interest

The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

4. Minutes of the last meeting held on 28th September 2022

- Minutes of the last meeting were read & signed as a true record.
Proposed by RH / Seconded by GW / Vote - All in favour

5. Matters arising from the minutes.

- **6b.** - [INFORMATION REDACTED]
- **15.** - RJH advised he has emailed the CPSA about the possibility of negotiating the terms for running the courses in Wales but has not yet received a reply. This also led to the question as to whether our own insurance policy covers referees, especially shooters acting as a referee. NW noted that as part of the Terms & Conditions, each ground must have a minimum of £10 million employers liability cover so this should cover all referees whether paid or not. NW also commented we are currently paying a premium for insuring 5 instructors / coaches. As an Association we are not utilising these individuals' services so why are we paying to insure them. JS advised she will make enquiries with the Insurance Broker with regards to these two queries.

JS to action.

- **4060** - RJH advised he sent an email to the ICTSF and they have confirmed there will be a face-to-face meeting at the DTL World Championship but it will be a Zoom meeting at the next Sporting World Championship. Travel expenses will be available for a travelling delegate to attend & WP suggested asking EJ if he will attend the meeting. They are currently awaiting responses from some of the other nations before they will confirm what the expenses will be. We cannot therefore confirm the team expenses until this is agreed.
RJH to action.
- **4061** - CB advised he hasn't yet updated the website, but he will do so this week.
CB to action.
- **6.** - RJH advised he has spoken to MB about the OT County final, and this will now be held at the start of next year.
- **7a iii & iv** - NW advised all award winners have been contacted and are attending the AGM for the presentation.
- **4067** - AJ presented the latest membership figures including a breakdown of how many members make up each of the categories.
- **4068** - Following on from the previous discussion and taking into account several comments from shooters, RJH suggested a rule be implemented whereby ground owners / target setters cannot outright win their own shoots and therefore put points on all other competitors or take prize money. The points for team selection purposes will be taken from the next highest score with zero points also being granted to the ground owner should they be high gun. This was proposed by RH & seconded by JW with all in favour. RJH suggested this also be included in the Terms & Conditions for hosting WCTSA sanctioned events. He also asked RH & JW to report the outcome back to those shooters who raised concern.

6. Correspondence

- None.

7. Business matters

- **4069** - Automatic Ball Trap Discipline Rep. nomination - NW advised she has received a proposed nomination for Pete Roberts, which has also been seconded. All were in favour of the nomination to be taken forward for election at the AGM.
- **4070** - Sporting Discipline Rep. nomination - NW advised Josh Keeble has been nominated for the role with a supporting proposer and seconder. Again, all were in favour that the nomination be taken forward to the AGM. NW also advised she has received proposed nominations for Stuart Hart & Cat Hart to become FITASC discipline reps. These had not been seconded prior to the meeting but JW advised she was happy to second them both. These were also to be taken forward to the AGM for election.
- **4071** - Safeguarding Officer vacancy - With JW stepping down from the Board a new officer would need to be appointed. JW advised there are online courses available for the nominated individual to complete to meet the necessary criteria but noted there is a difference between a Safeguarding Officer and a Child Protection Officer. If necessary, the role could be filled by an external individual. This person would only be called upon as and when required. RJH suggested AJW liaise with the WTSF to see what they recommend.
AJW to action.
- **4072** - Amendments to the Articles - RJH proposed the following amendments be taken forward for approval at the AGM :-
 - Section 13.2 - remove Treasurer role and add to section 13.3 instead

- Section 13.3 - move Membership Secretary, Statistics Secretary and Website / Social Secretary to a new section 13.4 for 'Office Holders' which are non-voting Board positions
- Section 26.2 - to be deleted as this is a repeat of section 33.1

This was seconded by GW with all in favour.

- **4073 - Returning trophies** - RJH noted the number of trophies being returned to the County finals was very disappointing. At the recent All Round County final only 5 overall trophies were returned out of a possible 20/25. This maybe due to the lack of co-ordinators or just purely due to the lack of numbers attending and therefore not ensuring they make arrangements to return them via another means. RJH asked AJ to send copies of the last set of signed trophies sheets he has to NW to see if we can retrieve some of those that are missing. NW noted those trophies which are being returned can be damaged or haven't even been engraved. She also noted several awarded trophies were left behind at the shooting ground after the DTL County final which begs the question should we continue with trophies. This then led to a discussion on how we can improve & increase attendance at the County finals. These events no longer seem to appeal to the grass roots shooters at which they are aimed, and the lack of a central Wales ground seems to a big stumbling block. A lot of finals this year have been held at SW2000 with only one final held in the North. RJH suggested approaching Fauxdegla S.G. to see if they will hold some. Also, if we cannot ensure they are financially viable then grounds will not want to host them. Maybe we need to consider making the finals 'Open' events. These comments led to the suggestion of perhaps we should re-create a role to oversee all the County events. RJH suggested the date for the next 'Future of County Shooting' meeting be arranged at the next meeting and proposed it be via Zoom this year. All the comments will be carried forward to that meeting.
- **3999 - I.T. sub-committee update** - Nothing to report.
- **4020 - PR & Marketing update** - RJH advised both he & CB are working on targeting sponsorship deals and any money received will be kept separate from the general day to day accounts so it can be allocated towards specific projects.

8. Treasurer's Report - See Appendix

- JS ran through the account balances and major movements since the last meeting.
- JS advised she will be chasing the outstanding clothing invoices and sending out the levy invoices before the next meeting.
- As the Treasurer's role is a salaried position which is appointed by the Board, JS highlighted this should therefore not be an elected position at the AGM. It is the same as the General Secretary role. She also noted that following the introduction of the 'Office Holder' roles there should be an additional criterion added to Section 13 of the Articles ('Constitution of the Board'). RJH proposed the Treasurer role be removed from section 13.2 to section 13.3 and 13.2 (b), (c) & (d) be moved to a new 13.4 section for all the Office Holder roles. JS seconded the proposal with all in the favour. The election of the Treasurer will be removed from the AGM agenda.

9. Executive Decisions

- None.

10. WTSF report

- AJW advised the last meeting was held on the 3rd October where it was announced Mike Wixey is the new Governance Manager for the WTSF. He has been contacted to ask if the Membership Software Project will be resurrected or if any funding is available to support the Association in obtaining some software of its own accord.

- AJW confirmed shooting will be included in the 2026 Commonwealth Games, but the Olympic Skeet discipline will not.
- The CSF(Ed) Games were noted as being a great success, and the event broke financially even.
- AJW commented the Pathway for OSK development is unfortunately not working in Wales as coaching is not supported. 6 shooters have therefore asked if they can join the British Shooting Pathway instead and they are seeking funding to do so. The WTSF have already declined to match fund the coaching of approximately £1200.

11. BICTSF report

- RJH advised there are still ongoing issues with the accounts, but the BICTSF have now appointed an Accountancy firm to rectify the matter. Discussions were had regarding membership and whether it might be better to set an individual membership fee rather than charging each Association.

12. ICTSC report

- No meeting has been held but RJH advised the UCPSA have objected to the proposal to reduce the number of residency years for eligibility from 2 years to 1 year, so this will be discussed further at the next meeting.
- Next meeting is scheduled for 6th December.

13. ICTSF report

- Nothing to report.

14. Rules update needed as a result of items passed at this meeting

- Ground owners or target setters cannot outright win the event they are organising. This also needs to be included on the Terms & Conditions sent out to all grounds / clubs.

15. Any other business

- Due to other commitments, RJH advised he is unable to attend both the ABT & NSK County finals and asked if anyone else would be able to attend to represent the Association. GW advised both he & ED will be attending the ABT @ SW2000 & NW offered to attend the NSK at North Wales S.S.

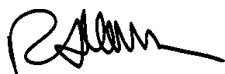
16. Date & venue of next meeting

- 23rd November 2022 – Video / Telephone Conference @ 7:00pm

With no further business the chairman declared the meeting closed at 1:45pm.

Minutes agreed and signed by:-

Signed:-



R. J. Harrison
WCTSA Chairman

Date:- 23/11/2022

APENDICES TO THE MINUTES

8. Treasurer's Report

WCTSA Ltd as of 15th October 2022

Bank Accounts:-

<u>Account Name</u>	<u>Account No.</u>	<u>As at 15/10/2022</u>	<u>As at 15/08/2022</u>
❖ Current Account	30924024	14,974	25,224
❖ Base Rate Reward	53163849	18,161	18,161
❖ Saver	33558894	80	80
❖ Paypal	N/A	27	40
❖ Close Brothers Savings		62,937	62,937
Total		£96,179	£106,442

Major movements since last meeting (PAID)

	£
❖ Wages – Secretary & Treasurer (2 months)	2,346
❖ PAYE & Pension (2 months)	688
❖ Barclaycard	449
❖ Expenses cheques	8,003
❖ HCIT – Sporting / ABT / Skeet / OTR	9,111
❖ Gloversure	30
❖ Stationery	7
❖ Postage	16
❖ Accountants – Clive Sawyer	1,050
❖ Officer payments	1,363

Major movements since last meeting (RECEIVED)

	£
❖ Memberships	1,140
❖ Paypal Transfers	3,100
❖ Clothing	1,623
❖ FITASCHCIT @ Dovey Valley S.G.	7,212

Due to Pay

❖ FITASCHCIT – Metropole Hotel	3,500
❖ Stationery	228
❖ Venue for AGM	?