



WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

WCTSA BOARD of MANAGEMENT MINUTES

Date: Wednesday 23rd March 2022
Venue: Video / Telephone Conference @ 7:00pm

PRESENT

President:	Brian Davies	DTL:	
Chairman:	Robert Harrison	DTL:	
Stats Officer:		Olympic Trap:	Vacant
Secretary:	Nicola Walker	Olympic Trap:	
Treasurer:	Jackie Spencer	Olympic Skeet:	Alf Weston
Membership Secretary:	Allan Jones	Olympic Skeet:	
Sporting:	Richard Hughes	National Skeet:	
Sporting:	Janine White	National Skeet:	
ABT:	Vacant	Website Manager:	Clive Bowen
ABT:	John Hewlett		

1. Chairman's address & welcome

- The Chairman welcomed everyone to the meeting and suggested we get straight on with the matters in hand.

2. Apologies for absence

- Rob Ace, Rob Trow, Rebecca Adlam, Mike Bennett & Elis Jones.

3. Declarations of conflict of interest

The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

4. Minutes of the last meeting held on 16th February 2022

- Minutes of the last meeting were read & signed as a true record.
Proposed by JW / Seconded by CB / Vote - All in favour

5. Matters arising from the minutes

- 4021** - NW confirmed the 3m presentation wall has been received.
- 4027** - NW advised she used the new Shoot scoring system at the recent Bowen Sporting Challenge and, once the initial set up had been done beforehand, it was very easy to use on the day and the live scoring was very popular with shooters. RJH asked how we go about making it available to grounds which are not affiliated to the CPSA. NW advised we will need to speak with Pete Tomlins @ CPSA regarding access. CB offered to call Pete to discuss the matter.
CB to action.
- 4028** - RJH confirmed he had circulated the catalogue as promised and asked for feedback. RH commented the catalogue didn't really seem to offer what we require and noted there were very few items available in red. It was also noted it appeared to be aimed more at football/rugby/cricket teams. RJH felt Sional weren't very forthcoming in helping us to review our shop products and suggested maybe we look elsewhere. CB suggested maybe we look to

acquire some of the items which Clayclo showed us at the AGM, but the main concerns are the minimum order amounts and the fact we will have to stock and store it for distribution. NW commented this would be a big task as stocking & supplying the team vests is already difficult. She also noted she still has a substantial amount of old stock from years gone by, which will probably never be used. She felt the use of an online shop is far better as the shooters must deal directly with the company and any issues regarding size, quality etc doesn't come back on the WCTSA. The online shop also provides the facility for members to have their names embroidered on the items which we would not be able to provide. It was noted, another well-known company in Newtown called Constructiv maybe an alternative option. RJH suggested we compile a list of what clothing items we require by the next meeting and then maybe approach Constructiv to see what they can offer.

RJH to action.

- **6a.** - NW confirmed she sent a letter to Mrs Mathias and that WP has spoken to her about the trophy.
- **6b.** - NW confirmed an email response has been sent to Mr Hawyes regarding a national shooting centre in Wales.
- **15c.** - NW confirmed the letter has been emailed to all grounds concerned.
- **15d.** - AJ confirmed all grounds have now paid their membership fees for 2022.
- **4034** - JS advised she still has not received the insurance renewal terms from Endsleigh despite numerous requests. With the current policy due to expire on the 31st, JS confirmed Endsleigh have allowed a 14-day extension due to the delay. JS also advised she has obtained a quote from a company called Sports Cover for £3,878 but this only covers shooting in the UK which is not suitable. She has also contacted the CPSA's broker Romero who have offered to obtain a quote for us but advised our previous premiums have been very cheap and we should expect a premium closer to £10,000. JS will continue to make enquiries and chase Endsleigh.

JS to action.

- **4038** - NW confirmed the vacancy for an ABT Team Manager had been advertised but no applications had been received to date.
- **4039** - NW noted the NSK & OTR Team Managers have not been confirmed by the reps and AJW commented the OSK Team Manager is yet to be confirmed. He needs to speak with the person concerned to just double check he is still willing to take on the role. The ABT Team Manager will remain vacant for now.
- **4041** - CB reported the event was very successful and feedback has been very positive with shooters already asking if they can book in for 2023. CB also extended his thanks to the team at Dovey Valley S.G. for hosting the event and to JW, JE, EJ & Andrew White for helping run the pool stand all day, which generated a small income for the WCTSA. He felt it was good for shooters to see a WCTSA presence at the event.
- **4042** - NW advised all County final dates and venues have been confirmed and advertised on the website and social media.
- **4043** - NW confirmed an order for more County badges has been placed with K.T. Classics and JS confirmed she has made the necessary payment.
- **4044** - RJH thanked JW, RH & JH for attending the meeting a few weeks ago to finalise the new County rules. He will circulate the final draft for approval before they are published on the website. He also noted the OSK & OTR County finals will be closed 'Welsh Championship' events for this year to see what the uptake is like and to review the situation again at the end

of the year.

- **4045** - On the agenda for further discussion under item 7I.
- **4022** - JS advised this is still ongoing.
- **4029** - On the agenda for further discussion.
- **4020** - On the agenda for further discussion.
- **15e.** - NW confirmed she sent a thank you email to Mr Ellis-Pritchard for his kind offer.
- **15f.** - NW confirmed a thank you letter has been sent to Castell Howell for the trophy donation.
- **15j.** - NW confirmed she has purchased some pre-designed certificate paper from Amazon and is in the process of working on the template.

6. Correspondence

- None.

7. Business matters

- **4046 - Automatic Ball Trap Discipline Rep. vacancy** - NW advised the Board she received ED's resignation with immediate effect a couple of weeks ago. Given the circumstances, she advised she had waited to see if he would retract the resignation but hadn't received any further communication from him to date. RJH asked NW to send the standardised discipline rep. job description to CB to get the vacancy advertised with a closing date before the next meeting.
NW to action.
- **4047 - Olympic Trap Discipline Rep. vacancy** - RJH advised he recently received GR's resignation due to new personal commitments. Again, he asked NW to compile the relevant advert for CB to put on the website and social media.
NW to action.
- **4048 - PR & Marketing Manager vacancy** - Given GR's resignation from the Board, this role is also now vacant. RJH proposed CB take over the PR part of the role, namely the management of the social media. CB advised he is happy to do the press releases, news etc but he doesn't have capacity to do the analytics work. RJH suggested this part of the role be placed on hold until we have filled the other vacancies and to review the situation later in the year. AJW seconded the proposal with all in favour. JS will contact GR to discuss what, if any, remuneration is owed to her.
JS to action.
- **4049 - Director vacancies** - Given the 2 recent resignations, we are now in need of 2 more directors. RJH suggested this be moved to the next meeting for discussion once the rep vacancies have been filled.
- **4050 - Ground / club membership paperwork** - AJ commented he has had to chase several grounds for their completed membership documents. RJH advised this should be better going forward as it has already been agreed the ground membership forms and shoot application forms will be sent out earlier. It was agreed grounds will not be awarded selection shoots if the necessary documents have not been submitted. RH asked if it is necessary to request copies of the safety officer's certificates every year if they haven't changed. RJH suggested the forms be amended so that certificates are only required from grounds which have new officers in place. RJH also noted this will allow for events to be awarded before the end of the year so grounds know what membership fees they owe, and these should be paid by the end of January at the latest or events will be pulled from the grounds.
- **4051 - Amendment to pre-competition practising rule for Sporting / FITASC** - RH suggested an

amendment needs to be made to the pre-competition practicing rule for Sporting & FITASC selection events. The previous rule passed at a Board meeting on 15th March 2017 stated:- Any shooter found to be practicing targets designated for use at a Welsh selection shoot, prior to the actual competition, will have their scores discounted for that competition and they will forfeit their eligibility for team selection that year. RH suggested there also needs to be consequences for grounds who allow shooters to practice the targets. RJH commented it's not necessarily the shooters' fault if they genuinely want to just practice and the targets are then not changed for the competition. It was agreed to introduce a disciplinary process for any ground found to be breaching the rule, with the consequences to be decided by the Board. This was proposed by RH and seconded by JW with all in favour. RJH advised he will add this to the rules re-write.

- **4052 - Castellani vests order** - NW asked for permission to go ahead with placing an order for some more Castellani vests. She suggested she re-stock to the same level as last year. All were in favour. CB also advised Clayclo are currently putting together a potentially cheaper alternative and a 2nd mock up vest is on its way for our perusal soon.
NW to action.
- **4028 - Sional clothing review** - As mentioned earlier in the meeting, this is currently ongoing.
- **4033 - Goodie bags for young members** - It was suggested that maybe new junior or colt members could be sent a mug and pen when they join, but this would be logistically difficult as NW has all the merchandise, and the postage of mugs may be an issue. It was agreed this needs more discussion but at present it isn't something we can push forward with as we have several projects already ongoing. RJH suggested we investigate this further when the shooting season quiets down over the winter months.
- **4029 - FITASC HCIT 2022** - RJH advised he has put together a draft contract for the event and NW is in the process of rearranging the meeting with Dovey Valley S.G. as the original scheduled meeting had to be cancelled.
- **3999 - I.T. sub-committee update** - Nothing to report at present.
- **4020 - PR & Marketing update** - RJH reported there has been no success in acquiring any sponsorship so far but both he & CB have discussed a pricing strategy for packages such as selling space in the Home International programmes. CB advised he has some ideas regarding clothing sponsors and will make some enquiries. He also advised he has had difficulty in getting prices for the medals for both County finals and Welsh Opens. Due to the current climate, supplies are limited and there is also a minimum order of 500. After discussion, it was agreed to hold off on the purchase of medals for now as we need to investigate further the best way of sourcing them and have a full break down of the total costings. CB also advised he will look to get the 2 new pop up's ordered soon.

CB to action.

8. Treasurer's Report - See Appendix

- JS ran through the account balances and major movements since the last meeting.
- JS advised she received some backdated mileage expenses forms for 2019 & 2020 and asked if she can pay them. RJH confirmed she can but reminded all Board members any expenses must be submit within the same financial year.

9. Executive Decisions

- None.

10. WTSF report

- Nothing to report. Next meeting is scheduled for 28th March.

11. BICTSF report

- RJH advised he attended the AGM on the 5th March but there was nothing to report. The next meeting is scheduled for 3rd May.
- FITASC have approved the format of 5 layouts of 20 targets for competitions through the winter months.
- Those considering driving to the World FITASC Championship in Italy have been advised not to travel without the relevant permits for each European country. If stopped without the necessary documentation, they will very likely confiscate the gun.

12. ICTSC report

- RJH advised he attended the last meeting where the new hosting rota was discussed and should be released soon. He noted the ABT Home International has now been moved from Ireland to Wales for 2023.
- The UCPSA have proposed to reduce the number of scores to count for both the OTR & OSK senior team to 5. This was met with no objection by the reps present so RJH advised he will email the ICTSC Board to confirm our approval of the proposal.
- Moving the FITASC date was discussed but the options put forward were either later in September or early October. It was felt this would not be a good move as the light starts to fade earlier and sometimes the event can run on depending on shoot off's etc.
- A discussion was held regarding the possible venue of the OSK International in 2023. The UCPSA advised they are considering using a ground which maybe either fibre or steel shot only and wanted to know our thoughts on this. AJW commented he felt this is not an option. Not only will it be unsafe if it is steel shot but it could also be detrimental to the sport with the banning of lead shot currently being a hot topic. This could set a bad presence for shooting going forward.
- The UCPSA have advised they will be allowing countries to enter more than one senior team at the European Championship if they wish. Unfortunately, neither DTL rep was present to voice their thoughts on the matter but RJH commented the WCTSA will only be funding one team.

13. ICTSF report

- Nothing to report.

14. Rules update needed as a result of items passed at this meeting

- Amendment to the pre-competition practicing rule for Sporting & FITASC selection events.

15. Any other business

- RH asked his concern be noted that the banning of lead shot seems to be gathering momentum, especially as all game shooting must now be steel shot. The proposal is that all shooting will be steel shot by 2029 and if this is the case it will probably be the end of the sport. RJH advised he will raise the matter with the ICTSC.

RJH to action.

- NW asked if all the Home International invitation letters should be put on the website. She noted only the CPSA appear to put the invites on their website. After some discussion it was agreed not to publish them as they are official correspondence from other Associations and we shouldn't publish them without their permission. They should be sent to the relevant Discipline Reps and Team Managers only and shooters should be encouraged to liaise with them should they need any information.

- NW asked if the Association should consider obtaining a facility for taking card payments as she is often asked if membership can be paid by card over the phone. JS advised Barclays do offer a card system which will do both types of payments or there is the iZettle system which seems to be quite popular. AJW advised he has an iZettle machine which he hasn't used. He is happy to donate this to the Association and will post it to NW. JS will investigate the most suitable option.

JS to action.

- JS advised the stamp prices are due to increase again at the beginning of April and asked if she should obtain some before the increase. Both AJ & NW advised they are in need of some. NW then suggested we move to emailing the individual team letters out where possible to save on costs and be more environmentally friendly. Team Managers could be asked to supply email addresses on the team entry forms and the date badges could be handed out by the Team Managers at the events. Any new caps would be sent theirs in advance with their discipline badge and blazer badge. All agreed this should be the way forward.

16. Date & venue of next meeting

- 28th April 2022 - Video / Telephone Conference @ 7:00pm

With no further business the chairman declared the meeting closed at 9:30pm.

Minutes agreed and signed by:-

Signed:- 

R. J. Harrison
WCTSA Chairman

Date:- 28/04/2022

APENDICES TO THE MINUTES

8. Treasurer's Report

WCTSA Ltd as of 23rd March 2022

Bank Accounts:-

<u>Account Name</u>	<u>Account No.</u>	<u>As at 23/03/2022</u>	<u>As at 15/02/2022</u>
❖ Current Account	30924024	47,482	43,488
❖ Base Rate Reward	53163849	18,160	18,160
❖ Saver	33558894	80	80
❖ Paypal	N/A	83	243
❖ Close Brothers Savings		62,651	62,651
Total		£124,622	£126,192

Major movements since last meeting (PAID)

	£
❖ Wages/PAYE 1 month	1,516
❖ Barclaycard	187
❖ County badges from K.T. Classics	416
❖ Mileage / Postage / Printer Ink - N. Walker	490
❖ Stationery / Printer Ink - J. Spencer	85
❖ Gloversure - Spam / email / autoresponder	347

Major movements since last meeting (RECEIVED)

	£
❖ Allan's banking re: members	740
❖ Paypal Transfers	3,250
❖ Standing Orders	530
❖ WTSF Grant	2,000
❖ Pool stand @ Bowen Sporting Challenge	126
❖ Club membership fees	250

Due to pay:-

	£
❖ Ferndale Shooting Club overpayment	20
❖ Gloversure - Email support	12
❖ Endsleigh Insurance renewal due 31/03/22	3,878 (approx.)
❖ 2 x new members from Dovey Valley S.G.	20
❖ ICO data protection	35
❖ Mileage - J. Hewlett	299