



WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

WCTSA BOARD of MANAGEMENT MINUTES

Date: Saturday 23rd October 2021

Venue: Trefeglwys Memorial Hall or Video/Telephone Conference @ 12:00pm

PRESENT

<i>President:</i>	<i>Vacant</i>	<i>DTL:</i>	<i>Will Palmer</i>
<i>Chairman:</i>	<i>Robert Harrison</i>	<i>DTL:</i>	<i>Elis Jones</i>
<i>Stats Officer:</i>		<i>Olympic Trap:</i>	<i>Vacant</i>
<i>Secretary:</i>	<i>Nicola Walker</i>	<i>Olympic Trap:</i>	
<i>Treasurer:</i>	<i>Jackie Spencer</i>	<i>Olympic Skeet:</i>	<i>Alf Weston</i>
<i>Membership Secretary:</i>	<i>Allan Jones</i>	<i>Olympic Skeet:</i>	<i>Gareth Wrentmore</i>
<i>Sporting:</i>	<i>Richard Hughes</i>	<i>National Skeet:</i>	<i>Vacant</i>
<i>Sporting:</i>		<i>National Skeet:</i>	<i>Rob Ace</i>
<i>ABT:</i>		<i>Website Manager:</i>	<i>Clive Bowen</i>
<i>ABT:</i>	<i>John Hewlett</i>		

1. Chairman's address & welcome

- The Chairman welcomed everyone to the first face to face Board meeting since January 2020 and thanked those present for making the journey. He also thanked CB for organising the session with Clayclo prior to the meeting to look at their clothing range. With the AGM due to commence at 2pm, he advised he will press on with the agenda.

2. Apologies for absence

- Janine White, Rebecca Adlam, Georgina Roberts & Emyr Davies

3. Declarations of conflict of interest

The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

4. Minutes of the last meeting held on 22nd September 2021

- Minutes of the last meeting were read & signed as a true record.
Proposed by RH / Seconded by RA / Vote - All in favour

5. Matters arising from the minutes

- **4005** - RJH advised he has spoken to Brian Davies again about the role of President. Brian has now accepted the Board's nomination and will therefore be proposed at the AGM.
- **3994** - JS advised she hasn't yet refunded the CPSA as she is waiting for confirmation of the monies owed to us from them following the DTL British Open.
- **6(1)** - JS advised the Association does have one Patron which is Basil George.
- **6(4)** - RJH advised he received a further email from Angie Oliver querying why Gavin Harvey helped with the scoring of the Sporting HCIT in 2018 if the WCTSA are not responsible for running the shoot. RJH advised he was of the understanding that Gavin was asked by Mid Wales S.G. to help and was not there in his capacity as WCTSA Statistics Officer. She also

queried the lack of a suitable laptop and printer for the Secretary. RJH advised he will discuss this further under the I.T. sub-committee agenda item. RJH will send another response to the email.

RJH to action.

- **4008** - RJH advised he received a further 2 nominations for Sports Personality of the Year prior to the vote being carried out, which were Richard Hughes (Sporting & FITASC) for the senior category & Iwan Mills (DTL) for the junior category. Both had recently had notable success with Richard winning the FITASC Home International and Iwan the BASC Junior 4.10 World Championship. RJH confirmed the email vote was carried out and Richard Hughes came out on top for the senior title and Jacob O'Loughlin for the junior title. Both have been informed and will be present at the AGM to receive their awards.
- **4009** - CB advised he has spoken to Arthur & Rita and they are quite flexible in terms of date. It may be more difficult to find a mutually agreeable date with Jonathan & Lisa, as they are busy working towards the opening of the caravan park. It was agreed to opt for the 27th November in the hope everyone is available. It was then suggested to have the meal at Maesmawr Hall as it is central and not too far for Arthur & Rita to travel. CB advised he will speak to the Williams family and contact Maesmawr Hall about booking a table for approx. 20 people. NW proposed we also invite those Discipline Reps who have stood down over the last 12 months, as they were part of the Board when Arthur was President. All were in agreement. JS also confirmed Lion Quays have refunded the £500 deposit.

CB & NW to action.

- **4010** - CB confirmed Trefeglwys Village Hall has been booked for the 20th November as agreed at the last meeting.
- **4011** - RJH confirmed he has now put together a generic job description for the Discipline Rep role and the National Skeet vacancy has been advertised. On the agenda for further discussion.
- **4012** - RJH confirmed the vacancy has been advertised. On the agenda for further discussion.
- **4013** - RJH confirmed he has informed the ICTSC of the situation regarding the overlooked badges for the British Open. However, he was advised there is no official rule in place which stipulates the host nation must supply them and therefore no pressure for us to purchase them. Having said that, RJH proposed we should proceed with obtaining them so as not to be seen as the poor relation of the home nations. All were in favour of purchasing them and forwarding them on to the other nations.

CB & RJH to action.

6. Correspondence

- None.

7. Business matters

- **4014 - National Skeet Discipline Representative vacancy** - NW advised there was only one applicant for the role & his application had been circulated for the Board's perusal. RA commented Rob Trow is a keen National Skeet shooter, who has represented Wales in recent years, and feels he would be an excellent asset to the Board. RJH advised he is happy to propose him for the position, which was seconded by RA and all were in favour of his appointment. RJH advised he will inform him of the decision.

RJH to action.

- **4015 - Olympic Trap Discipline Representative vacancy** - NW advised there have been no applications received for the role. RJH proposed we hold the position open should anyone want to apply, and suggested GR put out some feelers. In the meantime, ED has offered to assist GR

and dual rep for ABT & OT.

- **4016 - Insurance for high value trophies** - After some discussion on which disciplines have high value trophies, it was decided to look into the matter further when the insurance policy is due for renewal around March. In the meantime, RJH suggested Reps get the trophies they think need to be insured valued so they can be added to the policy as specified items.
- **4017 - County competitions structure** - RJH confirmed the County Co-ordinators meeting has been arranged for Saturday 20th November at 2pm in Trefeglwys Village Hall. He proposed the meeting be advertised as a review of County shooting in Wales and open to anyone with an interest to attend. Board members were urged to have a think of possible new ideas to bring forward to the meeting for discussion. RJH felt now is a good time for the Association to try something new.
- **4018 - HCIT host rota for 2022** - RJH advised the rota for 2022 has been confirmed by the ICTSC, but the rota beyond next year has not been confirmed. A draft version was leaked on social media by one Nation, but it is far from finalised. Several concerns have been raised as there are some years with no events being held in one of the Countries and other years have 3 events in the same Country. RJH advised the SCTA have put together an alternative proposal which he feels looks sensible. It will be taken to the next ICTSC meeting for discussion and hopefully approval.

Down the Line – Northern Ireland

National Skeet – Scotland

English Sporting – Jersey

Automatic Ball Trap – Ireland

Olympic Trap – Ireland

Olympic Skeet – Ireland

FITASC Sporting - Wales

- **4019 - Levies for 2022** - Following the decision to delay the increase of levies for 2021, it was agreed they should now be increased for all selections events by £1 across all categories. Grounds hosting 2022 selection events will need to be informed and hosting application forms updated accordingly.

NW to action.

- **3999 - I.T. sub-committee update** - RJH advised he will chase the WTSF about the progress with the membership software. CB advised the last of the Discipline Rep email addresses will be set up after the meeting and he has managed to get the Secretary email working on the Chromebook laptop again. He did however note a Chromebook isn't suitable for the Secretary role as it isn't designed for creating letter, spreadsheets etc and isn't compatible with Microsoft software. He suggested the Association should consider purchasing a more suitable laptop and it might be worth looking for a package deal which includes a printer. RJH proposed this be looked into as a matter of urgency and asked CB if he would seek out some deals. RA seconded the proposal with all in favour. RJH also advised he will look to acquire the old laptop back from Gavin Harvey. CB also mentioned it might be possible to arrange for Cloud storage with Groversure or even have a dropbox subscription if need be. NW advised she is gradually working through scanning all the old paper minutes, so they are saved electronically. These will need to be stored somewhere suitable. RJH suggested we move forward with purchasing the laptop and printer as a priority and then review the storage situation at a later date.

CB & RJH action.

- **4020 - PR & Marketing update** - RJH advised GR did send an email in the last week which outlined the work she has done so far, but with GR not present it was agreed to move the

update to the next meeting.

8. Treasurer's Report - See Appendix

- JS ran through the account balances and major movements since the last meeting. She advised the draft accounts for 2022 show a potential profit of £19K. In order to avoid paying tax, she recommended the Association look to spend some money and proposed the Board consider offering a junior bursary or something similar. NW suggested purchasing another presentation wall but a smaller version of the current one for events like the AGM or County Finals.
- JS presented the latest figures for the 2021 HCIT's and advised unfortunately all events have made a loss. RJH queried the DTL British Open figures as he didn't think they were quite right. JS advised she will go back to Clare @ the CPSA to clarify the figures.
- JS advised she is still holding the money for the Sporting HCIT hotel. Despite numerous phone calls, the hotel still hasn't sent through the invoice for payment.
- A new price list has been received from Sional. JS advised the current commission rate is 15% but this isn't generating much income for the Association. RJH proposed we keep the commission rate the same for now as we are in the process of exploring other clothing options.
- JS raised concern the honorariums may be a slight issue from a tax point of view. RJH felt this isn't the case but asked JS to liaise with AJW to just double check the rules surrounding honorariums.

JS & AJW to action.

9. Executive Decisions

- None.

10. WTSF report

- AJW advised there hasn't been a meeting since our last meeting but reminded everyone about the pot of money available for possible projects. Clubs / grounds should be encouraged to send in their applications. He noted that he is already aware of a couple of successful applications. RJH suggested we need to question the WTSF about the possibility of some funds being used to support the Association in hosting Ladies days or young shots events. AJW also advised he has received an email from John Dallimore confirming the CSF Games will be held in Wales in September 2022. Events will be held at Griffin Lloyd Shooting Ground so it would be preferable to avoid clashing with the dates once they are announced.

11. BICTSF report

- Nothing to report. Next meeting scheduled for 2nd November has been postponed until December.

12. ICTSC report

- Nothing to report. Next meeting is scheduled for 16th November.

13. ICTSF report

- Nothing to report.

14. Rules update needed as a result of items passed at this meeting

- None.

15. Any other business

- AJ advised Dave Tavernor has offered to purchase a trophy for the overall high gun at the Skeet County Final and asked for the Board's approval. All agreed.

- CB advised he had brought a selection of products which could be WCTSA branded and sold to members, therefore increasing our merchandise range. He encouraged everyone to have a look after the meeting.
- RJH suggested Reps give some thought as to the number of qualifiers required for 2022. He advised he has had numerous conversations with shooters in recent months and some have made valid points about the number of shoots and even the format of them. The double header weekends appear to have both pro's and con's, so he suggested Reps speak to shooters to gauge their views by the next meeting. RH advised he has already discussed the matter with his shooters who are all in favour of cutting down the number of shoots.

16. Date & venue of next meeting

- 7th December 2021 - Video / Telephone Conference @ 7:00pm

With no further business the chairman declared the meeting closed at 1.55pm.

Minutes agreed and signed by:-

Signed:- 

R. J. Harrison
WCTSA Chairman

Date:- 07/12/2021

APENDICES TO THE MINUTES

8. Treasurer's Report

WCTSA Ltd as of 23rd October 2021

Bank Accounts:-

<u>Account Name</u>	<u>Account No.</u>	As at 19/10/2021	As at 21/09/2021
❖ Current Account	30924024	33,603	44,757
❖ Base Rate Reward	53163849	22,615	18,159
❖ Saver	33558894	80	80
❖ Paypal	N/A	110	95
❖ Close Brothers Savings		62,412	62,412
Total		£118,820	£125,503

Difference in Base Rate Reward Account

	£
❖ Money being held for Sporting Hotel in Dundee	4,455.00

Home Internationals Summary

❖ Olympic Skeet (Away)	2,161.00
❖ ABT (Away)	4,280.00
❖ Sporting (Away)	4,484.00
❖ FITASC (Away)	3,042.00
❖ National Skeet (Home)	2,202.00
❖ Olympic Trap (Home)	2,182.00
❖ DTL (Home)	2,447.00

Despite these expenses WCTSA profit for YE 31/3/22 19,000 approx.
(1/4/2021 to 19/10/2021)

WCTSA Webshop prices October 2021

		Current Webshop Net price	New Net Price to WCTSA	Price Increase	New Webshop Price
Base Layer	Rh001	18.33	25.00	6.67	
Baseball Cap	BC171	6.87	7.99	1.12	
Shower proof Jacket	LV610				
Shower proof Trouser	LV880				
Track Jacket	LV840				
Track trouser	LV820	27.50	29.19	1.69	
Performance polo	GD046*	18.33	11.78	-6.55	
Women's Performance Polo	GD047*	18.33	11.78	-6.55	
Result Waterproof Trouser	R156A	22.92	22.74	-0.18	
Long Sleeve Shirts	Pr200	16.04	19.09	3.05	
Short Sleeve Shirt	Pr202	18.33	19.09	0.76	
Ladies Long sleeve shirt	PR300	18.33	19.09	0.76	
Ladies Short Sleeve Shirt	PR302	18.33	19.09	0.76	
Golf Towel	GOLF	9.17	10.27	1.10	
Replacement items					
Ladies Polo	RX05F*		11.78		
Men's polo	RX105*		11.78		

The minimum price for the webshop should be the figures from column D. If you require a commission, please add it to the column D price and list the new net price to be displayed on the webshop into column F.

Items are being discontinued
 * A replacement item has been sourced