



WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

WCTSA ANNUAL GENERAL MEETING MINUTES

Date: Saturday 17th October 2020
Venue: Video / Telephone Conference @ 2:00pm

PRESENT

<i>President:</i>		<i>ABT:</i>	
<i>Chairman:</i>	<i>Robert Harrison</i>	<i>DTL:</i>	<i>Dai Ricketts</i>
<i>Stats Officer:</i>	<i>Gavin Harvey</i>	<i>DTL:</i>	<i>Will Palmer</i>
<i>Secretary:</i>	<i>Nicola Walker</i>	<i>Olympic Trap:</i>	
<i>Treasurer:</i>	<i>Jackie Spencer</i>	<i>Olympic Trap:</i>	<i>Georgina Roberts</i>
<i>Membership Secretary:</i>	<i>Allan Jones</i>	<i>Olympic Skeet:</i>	<i>Alf Weston</i>
<i>Sporting:</i>	<i>Richard Hughes</i>	<i>Olympic Skeet:</i>	
<i>Sporting:</i>		<i>National Skeet:</i>	<i>Lloyd Morris</i>
<i>ABT:</i>		<i>National Skeet:</i>	
<i>WCTSA Members:</i>	<i>5 (Names noted on attendance register)</i>		

1. Chairman's address & welcome

- The Chairman welcomed everyone to the 2020 WCTSA annual general meeting and thanked everyone for joining by Zoom, which has become the norm for WCTSA meetings since March. He asked that anyone wishing to speak please use the raise hand option on their screen.

2. Remembering absent friends

- The Chairman asked those in attendance to give a minutes silence in remembrance of absent friends, especially after the very challenging last 6 months.

3. Apologies for absence

- Emyr Davies, Janine White, Rob Ace & Ian Parry-Belcher.

4. Minutes of the last annual general meeting held on 12th October 2019

- Minutes of the last annual general meeting were read & signed as a true record.
Proposed by Lloyd Morris / Seconded by Will Palmer / Vote - All in favour

5. Matters arising from the minutes

- None

6. Chairman's report – See appendix

- The Chairman commented on what an extraordinary year it has been and very strange in comparison to previous years. He then advised those present that Arthur Williams had requested to step down as President and expressed his sincere thanks to both him and the Williams family for all their service and dedication to the Association over the years. He went on to give a report of some of the highlights and developments made over the last year and to outline some of the Board's future plans.

7. Treasurer's report – See appendix

- The Treasurer's report was read and the accounts presented for adoption as a true record for the year 2019/2020. The Chairman thanked Jackie for all her hard work over the past year.

8. Adoption of audited accounts for year end March 2020

- Proposed by Alf Weston / Seconded by Allan Jones / Vote - All in favour

9. Election of Officers

- President: The Chairman explained, that following discussion at the last Board meeting, it was decided to leave the position vacant for the coming year and to ask members for recommendations in preparation for the 2021 AGM.
- Treasurer: Jackie Spencer
Proposed by Clive Bowen / Seconded by Richard Hughes / Vote - All in favour

10. Election of Directors

- In accordance with the updated Articles passed at the 2019 AGM, Directors are to be elected on a 3 year rolling rota basis which means both Jackie Spencer & Alf Weston are up for re-election this year.
Both were proposed by Brian Davies / Seconded by Helen Bowen / Vote – All in favour.

11. Election of Discipline Representatives

- ABT: John Hewlett
 - DTL: Will Palmer
 - National Skeet: Lloyd Morris
 - Olympic Skeet: Gareth Wrentmore
 - Olympic Trap: Jonathan Davis
 - Sporting / FITASC: Richard Hughes
- Re-election en bloc was proposed by Alf Weston / Seconded by Clive Bowen / Vote - All in favour

12. To appoint accountants for 2020/21 - Clive Sawyer & Associates

- The Treasurer advised Clive Sawyer & Associates are a local company who are very familiar with the Association's accounts and activity, so would be happy to continue working with them.
Proposed by Brian Davies / Seconded by Clive Bowen / Vote - All in favour

13. Resolutions – See appendix

- Given circumstances over the last year, the Chairman advised the Board has sought advice from a Solicitor to ascertain whether or not a remote AGM would be acceptable. He confirmed it would be, but suggested it be added to the Articles should a similar situation arise in the future.
Proposed by Rob Harrison / Seconded by Alf Weston / Vote – All in favour

14. Sports Personalities of the Year Awards

- The Chairman explained, that given the lack of shooting over the last 12 months, the Board has decided not to present the awards for 2020.

15. Date & venue of next annual general meeting

- Provisionally to be 16th October 2021 with the venue to be arranged nearer the time.

With no further business the Chairman declared the meeting closed at 2.49pm and thanked everyone for attending.

Minutes agreed and signed by:-

Signed:-

Date:-

APENDICES TO THE MINUTES

5. Chairman's report

1. Thank you

- a. To all fellow directors
 - i. All the Elected Representatives from disciplines.
 - ii. Please remember all the above are giving up their time for free.
 - iii. Remember no permanent office base as for example CPSA.
- b. General Secretary Nicola Walker and Membership Secretary Allan Jones. Particular thanks to Nicola for the extra work involved following the departure of the previous Secretary.
- c. Thanks to Clive Bowen our Webmaster for ensuring items get posted very quickly on our website.
- d. Thanks to all grounds who held any County or Welsh team qualifiers before we had to cancel the seasons shooting due to the COVID-19 pandemic.
- e. Thanks to all county coordinators and can I give a call for more to come forward for those counties with vacancies. A list will be put up on the website and Facebook soon.
- f. Thanks to Gavin Harvey for the IT bit of this year's AGM, allowing me to concentrate on Chairing proceedings.
- g. Postponed National Skeet Home International next year (2021) to be held at Fauxdegla Premier Shooting Ground.

2. Thanks

- a. To all Welsh shooters, for being members of WCTSA, and indeed continuing to renew on the whole during the pandemic.

3. Special Thanks

- a. Special thanks to Gavin Harvey who after this AGM has decided to stand down from his role as Stats Officer, Vice Chairman, and as a Director of the Association. Gavin has been instrumental in revamping the Team Selection Excels and scoring records, and of course as mentioned in last year's report was instrumental in setting up the website. Thank you Gavin you have left hard shoes to fill.
- b. And finally, thanks is not really a broad enough word for the final two entries in this section of my report
 - i. The first is to the Williams family at Mid Wales Shooting Ground, following the ground closure, accelerated due to COVID. It was a great shame that the exiting plans for the grand hurrah for Mid Wales in 2020 was not allowed to go ahead. I know shooters all over the country were looking forward to such fixtures as the Krieghoff DTL, and the Perazzi Welsh Open Sporting to name but two. And although we have other excellent premier shooting grounds in Wales, the loss of Mid Wales as a venue is a monumental loss that cannot be underestimated. This loss to shooters of all abilities, from the shooter who might go for an occasional hour smashing clays but never enters competitions, right up to those at the pinnacle of their disciplines will miss this venue, and the welcome they all received. The challenge for the Board now is to ensure that County shooting carries on and is well attended, encouraging shooters to travel from one end of Wales to another when the venues switch between north and south.
So, to all the Williams family Arthur, Rita, Jonathan, Lisa, Luke and Morgan thank you does not seem enough, but our thanks and best wishes for the future are sent to you from all of us at the Association.
 - ii. The final and perhaps the biggest possible thank you goes to Arthur Williams. Arthur has informed me that he wishes to stand down as President of our Association, and as a Director of the WCTSA. Arthur, you will be a huge loss to the Board, to the Association and to me personally as its Chairman. The knowledge, experience and common sense that you have brought to the Board, along with the heroic way you have represented

Welsh shooting and Welsh shooters in the various committees and councils that you stood on over the years, has been of inestimable value. Oh, and the tales and stories of happenings past have always been fascinating and often very funny!! If thanks did not seem enough to the Williams family as a whole the debt the Board owes you Arthur, and Rita, is so enormous it is difficult to put it into words. I am sure everyone at the AGM, all members of the Association, certainly all members of the Board, and I as its Chairman wish you and Rita our heartfelt thanks and are very best wishes for the future.

4. This year's main aims

- a. Young Shots Subcommittee –
 - i. The formation of several sub-committees this year started with the Young Shots sub-committee. We held our first 'Have a go day' at South Wales 2000 kindly hosted by Mike Amodeo, who kindly subsidised the clays and cartridges used. The event was a success and whilst not a huge turnout, we did gather useful information for future events on how and where these days should be advertised outside of the Association, in order to try and attract young and old, male and female, to come and try our wonderful sport. We had plans for further events to be held again at SW2000 and also kindly hosted by Mike Faux at Fauxdegla Shooting Ground. Unfortunately, as you can guess we have had to halt any plans, but rest assured your committee and its sub-committee are ready to reinstate these as soon as it practical, to introduce more people to our sport and to become members of our Association.
 - ii. It should be noted that although perhaps only a dozen or so people attended our first 'Have a go' day, half of those joined the Association, so if we can replicate this at future days with larger attendance then that will be an excellent result.
- b. The second sub-committee formed was an IT sub-committee which was formed to look at possible membership software to bring up to date the record system for members and to bring with it many useful tools for both the Board and members themselves. Also, within the remit was to look at moving the Association website and email hosting in house and basing it on an Office 365 Platform. Due to the pandemic, the Board voted against undertaking additional cost at this time. At the time of writing this report the Board are looking at the possibility of any funding to support this necessary modernisation of the Association.
- c. Other news
 - i. The board did manage a revamp of membership flyers which were sent out to all grounds, and special mention to Janine White for the artwork and layout of these. We also had some banners made to advertise the Association which again were sent out to member grounds to display.
 - ii. We have been meeting our KPI's with regard to acknowledging correspondence and issuing replies to members queries.
 - iii. A review was made by Discipline Reps for trophies missing from Internationals, with all missing trophies now filled.

5. 2020 and COVID

- a. Unfortunately, my report would be incomplete without comment on the on-going COVID-19 pandemic.

The virus has of course decimated the shooting fixtures throughout the UK nationally and of course throughout the Welsh nation. After taking the reluctant decision back in the Spring to cancel all fixtures, when circumstances changed your Board did try and reinstate as many Open, Grand Prix's and indeed County Finals, in order to provide Welsh shooters with at least some fixtures. Whilst we did manage to complete some, many others had to be cancelled again due to the regional lockdowns imposed by the Welsh government for controlling the virus.
- b. The Association has endeavoured to keep Welsh shooters as informed as possible with current and up to date information, both with the status of shoots and shooting, along with the best advice to be COVID safe when out shooting. I think special mention should also be made of the amazing work carried out by the CPSA and their discussions with the UK government that allowed registered shoots etc. to be reinstated where possible.

- c. I have to inform members that getting current informed out of government has not been easy
- d. At the start direct contact to the Welsh Government resulted in replies in a good week taking two weeks to come back, but often much longer. This was because, rightly, the Welsh government decided that they would only talk directly to umbrella sporting organisations when receiving submissions and formulating policies and to that is the route our appeals took. The nominated body for all Welsh shooting disciplines was the WTSF and I would like to thank all those at the WCTSF for their hard work in ensuring that we were able get shooting available again as soon as possible. I would also like to thank WTSF members such as John Dallimore for the vehicle into Sport Wales when I had specific queries after there was several instances of misinformation being circulated when local lockdowns were introduced.
- e. We still have a long way to go with the pandemic and an uncertain winter lies ahead, with as I write this, talk of the return of full lock down or circuit breaker lockdowns. We will continue to keep you informed as soon as we get more information that differs from what we have already commented on.
- f. We obviously will plan on implementing a full season of shooting fixtures in 2021 but will of course be ready to adapt and improvise where we can or where we have to.
- g. Let's hope that I can delete this section for the Chairman's report in 2021.

6. Currently and going forward

- a. Postponed National Skeet Home International next year (2021) to be held at Fauxdegla Premier Shooting Ground.
- b. Continuing to meet the KPI's for the Board and responses to member's letters and queries.
- c. We still have to complete the rewrite of the Associations rule book the aim of which is to be a much more 'live' document to reflect items passed at the Board which alter or introduce new rules.
- d. Personal aim to get about and meet more members at the disciplines that I still haven't been able to attend yet this year due COVID-19.
- e. Reconvene the Young Shots sub-committee looking to promote shotgun shooting for not only young shots but anyone wishing to try our sport.
- f. Look at setting up a Fundraising / Revenue sub-committee, as ever always looking for novel ideas to increase association income.
- g. Please anyone who thinks they have specialist skills and could help on any of the sub-committees mentioned, Young Shots, Rules Review, Funding, please make themselves known to me and you can be co-opted on where relevant experience would be warmly welcomed.

7. Comments from the disciplines

In this section under normal circumstances I would have asked all the Discipline Reps to forward me information that they would like to note and adding to my Chairman's report. Understandably this year when asked I had no replies from our Reps, as there has been so little Welsh County shooting and of course no Internationals.

Here's hoping for a full report from all the Reps next year on Welsh success both inside and outside Wales.

- 8. All members please feel free to contact me on any matters at the email address below.



Rob Harrison
WCTSA Chairman

Tel: 01691 839054 / Mobile: 07710 127463

Email: chairman@wctsa.co.uk

6. Treasurer's report

Good afternoon

I would like to present the Accounts for the year ended 31st March 2020.

The Association has recruited two more directors during this financial year. Mr Emyr Davies and Mr Gavin Harvey, and Companies House has been informed of their appointment.

The Welsh Clay Target Shooting Federation gave a grant of £2,000 again this year, for which the Association is very grateful.

Following a successful year, last year, which gave the Association a net profit of £20,821, this year unfortunately has produced a net loss of £5,470.

This loss has been carried back to 2019, so that no Corporation tax was due on the 2019 profit.

As you can see from the detailed Profit and Loss provided, the loss was due to the fact that Wales did not host any Home Internationals in this year.

Therefore, there was no income from the Home Internationals, but the expenses traveling to the host countries had to be incurred.

The DTL, ABT and Sporting Home International Expenses comparison is down from last year because in 2019 expenses included the cost of hosting the events in Wales, and these expenses were put against the income received for the discipline.

In the year to March 2020 these teams travelled to England for the DTL, Scotland for the ABT and Northern Ireland for the Sporting. So only incurred the entry, banquet and travel expenses.

The World Sporting, was held in Ireland, and represents the entry, necessary permits and expenses for the team.

The General Secretary expenses is lower this year as there was a short period of time, a month, when the position was vacant.

The other personnel expenses remain in line with last year.

Committee meetings expenses have reduced greatly, as the majority of the board have not claimed for mileage to the meetings, either for board meetings or for international meetings. The room hire is also down as the board had to seek different venues for meetings and managed to secure venues that did not charge. Towards the end of the financial year the board was also forced to use the zoom platform to conduct meetings due to restrictions on travel.

During this year banners were purchased to promote the profile of the WCTSA at the grounds, hence the advertising costs.

Computer costs are lower this year as only software and annual hosting charges are incurred, rather than the website set up cost which were applicable last year.

Postage has increased due to the Freepost facility being implemented, and the stock of stamps, which were purchased before the price increase in 2018, has now been used up.

Insurance and accountancy have remained consistent with last year.

Have a go days were promoted at Mid Wales and South Wales 2000. Which proved very popular and attracted a lot of interest. However, recent events have probably negated the benefits of such an event unfortunately.

Financial charges relate mainly to the PayPal charges incurred, as last year. The PayPal account is being kept at a modest balance, by regular transfers to the current account.

Office Equipment, is the purchase of storage boxes to keep the WCTSA stock and badges safely.

Next year is obviously going to be a challenging year with no income again, however no team expenses are going to be incurred either, so only the administration costs will need to be covered.

I hope these explanations have been clear, but if you have any queries, I will attempt to answer them.

13. Resolutions

1. Administrative arrangements

1.1 ANNUAL GENERAL MEETING

- (a) The company must hold a general meeting not later than 31st October in each year as its annual general meeting in addition to any other meetings in that year and must specify the meeting as the annual general meeting in the notices calling it.
- (b) The annual general meeting must be held at such time and place as the directors appoint. **Where circumstances prevent face to face meetings taking place, the Management Board can decide an Annual or Special General Meeting may be held remotely via suitable conferencing software, e.g. Zoom, or an equivalent software platform deemed suitable by the Board.**
- (c) At the Annual General Meeting that members shall consider and if appropriate approve each of the following:
 - (i) The adoption of the audited accounts of the Association for the previous financial year;
 - (ii) the appointment of accountants;
 - (iii) the appointment of such honorary officers or advisers as deemed appropriate or as may be recommended by the Management Board;
 - (iv) the appointment of the elected members and in accordance with the Articles.