



WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

WCTSA BOARD of MANAGEMENT MINUTES

Date: Wednesday 31st March 2021
Venue: Video / Telephone Conference @ 7:00pm

PRESENT

<i>President:</i>	<i>Vacant</i>	<i>ABT:</i>	
<i>Chairman:</i>	<i>Robert Harrison</i>	<i>DTL:</i>	<i>Will Palmer</i>
<i>Stats Officer:</i>	<i>Rebecca Adlam</i>	<i>DTL:</i>	<i>Vacant</i>
<i>Secretary:</i>	<i>Nicola Walker</i>	<i>Olympic Trap:</i>	<i>Georgina Roberts</i>
<i>Treasurer:</i>	<i>Jackie Spencer</i>	<i>Olympic Trap:</i>	<i>Jonathan Davis</i>
<i>Membership Secretary:</i>	<i>Allan Jones</i>	<i>Olympic Skeet:</i>	<i>Alf Weston</i>
<i>Sporting:</i>	<i>Richard Hughes</i>	<i>Olympic Skeet:</i>	
<i>Sporting:</i>	<i>Janine White</i>	<i>National Skeet:</i>	<i>Lloyd Morris</i>
<i>ABT:</i>	<i>John Hewlett</i>	<i>National Skeet:</i>	<i>Rob Ace</i>

1. Chairman's address & welcome

- The Chairman welcomed the new Statistics Officer, Rebecca Adlam, to her first meeting and wished her all the best in the role. We all look forward to working with her.

2. Apologies for absence

- Gareth Wrentmore & Emyr Davies

3. Declarations of conflict of interest

The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

4. Minutes of the last meeting held on 24th February 2021

- Minutes of the last meeting were read & signed as a true record.
Proposed by GR / Seconded by RH / Vote - All in favour

5. Matters arising from the minutes

- **3973** - AJW advised he confirmed the order for the laser dragon, has had the wooden plinth made and a metal plaque engraved with the trophy name on it. All of which have been received and the finished trophy is in his possession. AJW confirmed he has paid for the laser dragon & will forward the invoice to JS for reimbursement. The presentation of the trophy to Arthur & Rita Williams will be put on hold until restrictions allow us to meet up in person.
- **AOB 6.** - NW advised she has now had confirmation from Grant Repshire at the CPSA that the WCTSA contact details in the PULL Magazine have been updated, and should be correct in the next addition.
- **3986** - NW advised she has received a response from K.T. Classics who have confirmed the cost of the wired county badges will be £10 each including all shipping & delivery costs. After discussion, it was agreed to order 20 of each county, except for South Glamorgan, as there

hasn't been a team from that county for the last few years. AJ also advised they may not have the Ynys Mon county badge design as it is a relatively new county. NW said she will make enquires to find out how much it will cost to have the design set up and how will we make payment for the order.

NW to action.

- **3980** - RJH confirmed he informed RLA of her appointment, which is apparent by her presence in the meeting.
- **3987** - RJH confirmed he spoke to Ben Hustwaite and advised the WCTSA will help to promote the junior sponsorship package but will leave the selection process to Ben & his team. RJH advised the interviews and selection process were due to be held today, so an announcement on who the lucky recipients are is fairly imminent.
- **10** - JW advised there are Level 1 Safeguarding courses available online which cost £10-£15. She has already completed this for her own work purposes. There is also a Level 2 course available which she will look into. This raised the question about whether or not the policies previously adopted are still fit for purpose. JW offered to clarify what the requirements are with regards to safeguarding and then assess whether or not our policy is still sufficient. RJH suggested a review of the Child Protection policy & Equalities policy probably need to be done also and suggested it be added to the next agenda for further discussion.

JW to action.

- **12** - GR informed the Board that after confirming the OT selection dates, Mike Faux @ Fauxdegla S.G. has also arranged the BICTSF OT UK Championship for the same weekend. Therefore, doubling up on events which has previously been an issue. GR advised the two events operate under different formats, so couldn't see how they will run together. GR has tried to email Mike about the clash but hasn't yet received a response. JD suggested it may be better to just change the venue for the selection shoot instead. He proposed moving it to Griffin Lloyd S.G., and keeping the original date. GR advised she will try to ring Mike to see if he intends to move the UK Championship and, if not, will liaise with JD about moving it to Griffin Lloyd S.G.

GR & JD to action.

- **15** - NW confirmed the DTL Discipline Representative vacancy was advertised and the one application received is on the agenda for discussion.

6. Correspondence

- a. Email from Mike Faux @ Fauxdegla S.G. re: OT HCIT 2021

RJH informed the Board he has had conversations with both Mike Faux & Mike Amodeo @ SW2000 about the awarding of the OT HCIT to Griffin Lloyd S.G. He asked Mike Amodeo to put his issues in writing, but nothing has been received to date. RJH pointed out to both of them the Discipline Representatives are the spokespeople on behalf of the shooters and the negativity towards other grounds is not acceptable. The WCTSA has a responsibility to support all grounds and share the awarding of the HCIT's around as fairly as possible. Unfortunately, not all grounds have the facilities to be able to host more than one discipline, which is the case with Griffin Lloyd S.G. Fauxdegla S.G. is also already hosting the National Skeet HCIT the week after. JD advised he has personally received some backlash from the decision and asked the question, should all grounds have been asked to tender for the event. It was however noted the reallocation of the event to Wales by the ICTSC was very short notice and arrangements needed to be made fairly promptly. RJH advised he will write a reply on behalf of the Board to

both Mike Faux & Mike Amodeo. RJH also reminded the Board that decisions of this nature are not to be discussed outside of the Board before they are ratified in the minutes.

RJH to action.

- b. Email from Maxine Smiles Cooke re: promoting Ladies shooting

Following some discussion, it was agreed the WCTSA should look to do something similar to the 'Have a Go' days but aimed at encouraging more ladies into the sport. A collaborative working with the Chelsea Bun Club may be the way forward. GR advised she knows Maxine and she is a great person to work with. RJH suggested setting up a sub-committee to look at organising an event & to invite Maxine to sit on the sub-committee. GR advised she would also be keen to be involved. NW to send an email response to see what her thoughts are.

NW to action.

- c. Email from Jasper Fellows @ Sporting Gun Magazine re: WCTSA News

It was agreed more WCTSA news in the press / shooting magazines would be good, but there is a skill to writing reports & news articles. Improving the WCTSA PR footprint is something which needs to be looked into and a suggestion was perhaps a job role should be created which focuses purely on this for the whole Association. The role could involve writing reports, improving the social media presence, managing the website content & Facebook page etc. GR offered to assist with this as her day job is marketing. RJH suggested it be added to the next agenda for further discussion & asked NW to email Jasper to advise we will be in touch shortly with a possible plan to get news to him regularly.

NW to action.

7. Business matters

- a. **3988 - DTL Discipline Representative vacancy** - NW advised there was only one applicant for the role & his application had been circulated for the Board's perusal. WP commented Elis Jones is a keen DTL young shooter who he feels would be an asset to the Board. RJH advised he is happy to propose him for the position, which was seconded by WP and all were in favour of his appointment. RJH advised he would inform him of the decision.

RJH to action.

- b. **3989 - Director vacancies** - Following recent resignations, the Board is currently in need of at least 2 new Directors. Both WP & RH volunteered to take on the roles, which was then proposed by RJH, seconded by AJW, with all in favour. JS to inform Companies House.

JS to action.

- c. **3990 - Safeguarding Officer vacancy** - Following discussion earlier in the meeting, it was agreed to move this agenda item to the next meeting.

- d. **3991 - World Sporting Championship 2021** - RH advised Dovey Valley S.G. have agreed to sponsor the World Sporting team and cover the team entry fees. He also advised they are looking at possibly supplying each team member with a sponsored team polo-shirt. RJH advised he will check with Iain Parker (CPSA) there is no issue with branded clothing being worn, but as it is not the ICTSF World Championship, there shouldn't be an issue. RH & JW will liaise with Dovey Valley S.G. about the clothing.

RJH to action.

- e. **3992 - 2021 County Finals** - RH advised he recently had a conversation with Lyn Davies, Gwent Sporting Co-ordinator about the county finals. Lyn suggested just holding the finals and not the qualifiers, as the calendar is so busy with events it may be difficult to fit them in. After a lengthy discussion, it was agreed there needs to be some form of selection process in place for counties to pick their teams fairly. It was decided to get the dates and venues arranged and

advertised so counties can try to get qualifiers organised, and to review the situation again in June.

AJ to action.

- f. **3993 - European DTL Championship 2021** - RJH advised the French Shooting Association (FFBT) have postponed the European DTL Championship from late June to the 26th to 29th August instead.
 - g. **3994 - OT HCIT 2021** - Following an email vote and recommendation by the Discipline Reps, RJH confirmed the venue for the event will be Griffin Lloyd S.G. NW advised she has sent emails to both the Burton Hotel, Kington & the Metropole Hotel, Llandrindod Wells to ask about availability for the banquet. She hasn't received any responses so far, possibly because they haven't reopened yet. It was agreed the official invite letters should be sent out to the other nations with the banquet details to be confirmed.
- NW to action.**
- h. **3959 - Skeet HCIT 2021 update** - Nothing to report at present.
 - i. **3961 - COVID-19 update** - Following the latest Welsh Government announcement on the 26th March, the easing of lockdown restrictions still does not permit competitions in Wales, only practice, and a further update to shooters has been issued accordingly. The next review is due on the 23rd April.

8. Treasurer's Report - See Appendix

- JS advised she has had a few issues with the new Close Brothers account and is still awaiting confirmation it has been fully set up with the £25,000 she has deposited. She will hold off on transferring anymore until she is sure all is in order but, so far, she is not very impressed with the customer service.
- It was noted the membership subscriptions have started to come in more now following the reopening of grounds for practice.
- JS asked NW if she could provide some stock figures for the end of year accounts.

NW to action.

9. Executive Decisions

- None

10. WTSF report

- AJW advised there hasn't been another meeting since the last Board meeting.
- RJH informed the committee the application to the Sport Wales Resilience Fund had been shelved after the WTSF had determined all 5 Associations hadn't really suffered financial deficits due to COVID-19. They have however, given each Association an additional £1000 grant to spend how they see fit. RJH advised he was somewhat disappointed by the outcome & had spoken to Alan Greene at the WTSF to discuss the matter further. He outlined our intended plans to improve the I.T. infrastructure, which is currently very dated. Alan Greene felt this may be a discussion to be had with all 5 Associations to see if a joint bid could be made to Sport Wales for this particular project. Ideally, we'd like to move the email hosting from Gloversure as there is no daily support supplied within our contract. AJW offered to get a quote for email hosting by the next meeting.

AJW to action.

11. BICTSF report

- RJH advised the AGM was held on the 6th March and noted Jeremy Baker was voted in as the new FITASC representative instead of Nigel Hart. He also advised the Association is seeking clarification on overseas licensing procedures following Brexit, and they have agreed to stagger the opening dates for booking onto BICTSF shoots, like the CPSA do. The next meeting is scheduled for the 6th April.

12. ICTSC report

- RJH advised the next meeting is scheduled for 13th April.

13. ICTSF report

- RJH has forwarded both Edward Rees & Robin Griffin's details to the ICPSA in the hope they will eventually receive the prize money they are due from the World Sporting Championships in 2019.
- Scores for the Mackintosh International Teams Trophy postal event have to be submitted by the end of the year.

14. Rules update needed as a result of items passed at this meeting

- RJH advised the rules are due for review and suggested a sub-committee be set up to conduct the review. He proposed it be added to the next agenda for further discussion.

15. Any other business

- NW advised she recently spoke to a computer repair company and happened to mention the old WCTSA laptop was full of viruses. They advised they could probably clean it up and retrieve most of the files on it. NW asked if we should obtain the laptop back from Gavin Harvey & see if it can be cleaned up for historic information reasons.
- LM asked if ground memberships are coming in. AJ advised he has received some but not all. NW advised she is currently working on a list of what grounds owe for 2021 following the ruling that 2020 fees may be credited towards this year if the ground didn't hold any WCTSA sanctioned events last year.
- JD asked if the WCTSA will have any involvement in the ongoing lead ban debates. RJH advised it is quite a hot discussion topic behind the scenes and in certain European countries. There is currently a review underway, which may be ongoing for the next 2 years, but it is worth keeping a watching brief on what is happening.
- JS asked if it is ok for her to place the new insurance documents on the website & asked if we could add age groups to the membership page. She has had to refund some junior memberships to a few people as they are actually colts, which are free. RJH asked JS to liaise with Clive Bowen and to also update the details on the contacts page following the recent changes to the Board.
JS to action.
- As the Association will be hosting 2 HCIT's this year, RJH suggested we should look into the purchase of a pop up wall for award presentations again. Initial enquires were made last year but were put on hold when the pandemic struck. RJH asked NW to make enquiries with the same company she spoke to last year.
NW to action.
- RJH suggested it may be worth asking Clive Bowen to attend Board meetings as a non-voting representative. He can then hear first-hand what is going on & update the website accordingly.

RJH said he would speak to Clive to see whether he has the capacity to be more involved.

RJH to action.

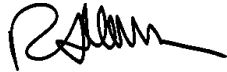
16. Date & venue of next meeting

- 5th May 2021 - Video / Telephone Conference @ 7:00pm

With no further business the chairman declared the meeting closed at 9.35pm.

Minutes agreed and signed by:-

Signed:-



R.J. Harrison
WCTSA Chairman

Date:- 05/05/2021

APENDICES TO THE MINUTES

8. Treasurer's Report

WCTSA Ltd as of 31st March 2021

Bank Accounts:-

<u>Account Name</u>	<u>Account No.</u>	As at 31/03/2021	As at 22/02/2021
❖ Current Account	30924024	40,189	39,276
❖ Base Rate Reward	53163849	55,558	80,570
❖ Saver	33558894	80	80
❖ Paypal	N/A	83	54
❖ Close Brothers Savings		25,012	0
Total		£120,922	£119,980
Net Difference		£	

Major movements since last meeting (PAID)

	£
❖ Wages/PAYE 1 month	708
❖ Quickbooks paid via Barclaycard	217
❖ Insurance	2,392
❖ A. Jones - Membership Secretary	250
❖ Clive Sawyer (Annual Return)	30
❖ BICTSF 2021 Membership (528 members)	264
❖ Gloversure	351

Major movements since last meeting (RECEIVED)

	£
❖ Allan's bankings re: members	855
❖ Paypal Transfers	3,950
❖ Standing Orders	405
❖ WTSF Support Grant	1,000
❖ Clothing	139