



WELSH CLAY TARGET SHOOTING ASSOCIATION LTD CYMDEITHAS SAETHU TARGEDAU CLAI CYMRU CYF

WCTSA BOARD of MANAGEMENT MINUTES

Date: Wednesday 18th August 2021
Venue: Video / Telephone Conference @ 7:00pm

PRESENT

<i>President:</i>	<i>Vacant</i>	<i>DTL:</i>	<i>Will Palmer</i>
<i>Chairman:</i>	<i>Robert Harrison</i>	<i>DTL:</i>	<i>Elis Jones</i>
<i>Stats Officer:</i>	<i>Rebecca Adlam</i>	<i>Olympic Trap:</i>	<i>Jonathan Davis</i>
<i>Secretary:</i>	<i>Nicola Walker</i>	<i>Olympic Trap:</i>	
<i>Treasurer:</i>		<i>Olympic Skeet:</i>	<i>Alf Weston</i>
<i>Membership Secretary:</i>	<i>Allan Jones</i>	<i>Olympic Skeet:</i>	
<i>Sporting:</i>	<i>Richard Hughes</i>	<i>National Skeet:</i>	<i>Lloyd Morris</i>
<i>Sporting:</i>	<i>Janine White</i>	<i>National Skeet:</i>	<i>Rob Ace</i>
<i>ABT:</i>		<i>Website Manager:</i>	<i>Clive Bowen</i>
<i>ABT:</i>			

1. Chairman's address & welcome

- The Chairman welcomed everyone to the meeting.

2. Apologies for absence

- Emyr Davies, Jackie Spencer, Georgina Roberts & Gareth Wrentmore

3. Declarations of conflict of interest

The Chairman asked for any conflict of interest to be declared & reminded everyone that should any arise at a later point in the meeting they were to be declared.

4. Minutes of the last meeting held on 21st July 2021

- Minutes of the last meeting were read & signed as a true record.
Proposed by AJW / Seconded by CB / Vote - All in favour

5. Matters arising from the minutes

- **3996** - On the agenda for further discussion.
- **3994** - NW advised she has received the programmes for the Olympic Trap HCIT and is in the process of signing off on the National Skeet programmes. NW suggested for future years it may be worth obtaining a couple of sponsors for the programmes to help reduce or possibly even cover the cost of them.
- **6a.** - RJH confirmed he has sent a response to Mr Morgan as discussed in the previous meeting.
- **6b.** - NW confirmed she has sent a release letter to both Lee & Tom Betts.
- **6c.** - RJH confirmed he has sent a response to Ms Oliver addressing her queries.
- **4002** - NW confirmed all team letters and date bars have been sent out.
- **3994** - NW confirmed JS has cancelled the rooms at the Radnorshire Arms Hotel as the Welsh OT team have already booked their accommodation.

- **15c.** - NW confirmed the County Sporting team trophy has had the damaged cup replaced and the invoice has been sent to JS for payment.
- **15e.** - RJH thanked AJ for continuing to oversee the paperwork for the County finals until a replacement can be appointed. RJH advised he will get the job description finished and the role advertised as soon as possible.

6. Correspondence

- None

7. Business matters

- 4005 - AGM arrangements** - RJH suggested this year's AGM be a hybrid event whereby members can attend in person if they wish or join remotely via Zoom. It was proposed to stick with the usual date in October, which this year would be Saturday the 16th. A suggestion to hold it centrally was made and a proposal of the Metropole Hotel, Llandrindod Wells was put forward. It was agreed the AGM will be at 2pm with a Board meeting held beforehand at 12pm. NW advised she will contact the Metropole Hotel to ask about availability. Any resolutions or proposals for the AGM must be submitted to the Board for consideration before the next Board meeting. Discussion then turned to who the Board feels would be a suitable President, as the position has to be elected at the AGM. The Presidents duties would be to host the AGM, maybe attend some shoots but mainly just to be a figure head for the Association. A number of names were discussed and AJW proposed Brian Davies, former WCTSA Statistics Officers, should be approached as first choice. This was seconded by RH with all in favour. RJH advised he will contact Brian to see if he would be willing to take up the role.

RJH & NW to action.

- 3996 - PR & Marketing Manager remuneration** - A marketing strategy document was circulated by GR prior to the meeting and RJH noted it was very detailed. JW proposed we should try the role and review the progress. CB commented the Association needs to be more proactive and not reactive if we are to move forward, and this role would increase the WCTSA presence. It was agreed it should be a temporary role for 1 year done on a trial basis. A review will then be conducted to assess the impact of the role and a decision taken whether or not the role should continue. It was agreed now is the time to get this up and running as it will coincide with the implementation of the new Sport80 software, which will assist with a number of the objectives outlined in the strategy. Having said this, RJH felt the role would involve quite a lot of work, possibly 4 hours a week, and the individual should receive a remuneration for their time. After a lengthy discussion and various proposals of how the remuneration should be calculated, majority of the Board felt they did not know enough about the salaries for roles of this nature so they did not know what would be a fair amount. RJH suggested he speak to GR to see what she thinks as this is her area of expertise and he suggested the discussion continue at the next meeting.

RJH to action.

- 4006 - Membership of Team Managers** - It was noted the Olympic Skeet International team currently have a non-member acting as the Team Manager. It was commented that previous Team Managers have been told they have to be members to carry out the role and, as they are acting on behalf of the Association, they should be members going forward.
- 4007 - County Finals** - An issue regarding a clash of dates for the Dyfed ABT County qualifiers had been raised prior to the meeting but it was noted this had now been resolved as the date in question had been re-arranged. It was confirmed any Counties unable to hold ABT qualifiers could send a team to the final and pay the extra levies on the day. It was also noted that Hart Events had opened up the County Sporting final to non-team members. After discussion it was

agreed this was acceptable given the number of entries in the teams but, as this is a WCTSA event, levies will be payable for all entries and the scores will not be registered. County shooters must also have priority over any non-County shooters. RJH asked AJ to contact Nigel Hart to just confirm all the aforementioned points before the event.

AJ to action.

e. 3999 - I.T. sub-committee update -

- CB advised the new discipline representative email addresses are being rolled out slowly. He also suggested going forward it may be worth asking Gloversure if they would be willing to sponsor the WCTSA website.
- RJH advised he has informed the WTSF that our wish is to move forward with the Sport80 software. He advised not all the other Associations attended the first Sport80 demonstration so a 2nd one will be arranged soon and he proposed CB attend the session also.

f. 4001 - Branded merchandise update - CB advised the mugs & pin badges merchandise have been ordered and should be ready by the 1st September. Unfortunately, this is the earliest they can do as there is a high demand for branded mugs at present due to COVID. CB also reported he has been in contact with Clayco about providing the Association with a range of clothing and they are keen to work with us. He suggested we invite them to bring some samples to the meeting before the AGM so we can discuss options. It was agreed this would be a good idea. NW also advised we will need to replenish the stock of Castellani vests as she has sold approximately 30 this year and the stock of cheaper mesh vests has all gone apart from some left handed ones.

CB to action.

g. 3959 - Skeet HCIT 2021 update - NW asked if the hog roast will be providing a vegetarian option as she has received one request from the England team. RJH said it was very doubtful they will provide anything so suggested NW buy a couple of vegetarian quiches for both the Skeet & DTL HCIT's. LM asked if a thank you gift should be purchased for Mike & Debbie Faux for hosting the event. It was noted this wasn't normal protocol at the HCIT's, so LM advised he will purchase some flowers for Debbie. NW asked who the final hog roast numbers should be sent to. RA confirmed they should be sent to him and he will forward them to Fauxdegla S.G. NW also advised she will produce some raffle sized tickets for the teams to have for the hog roast to prevent any individuals not accounted for from just helping themselves. She also asked RA to confirm how many extra tickets will be required for the Welsh team as these will have to be paid for by the individuals concerned.

NW & RA to action.

h. 3994 - OT HCIT 2021 update - NW advised Sandra Barr of the UCPSA has queried the entry fee for the HCIT as the ICTSC state it should be £48. After checking the approved entry fees list, RJH proposed we keep the fee as stipulated by the ICTSC and therefore refund both the SCTA & CPSA the difference as they have already paid £60. RJH advised he will ask the ICTSC Board to review the shoot entry fees as they are quite low in comparison to registered event entry fees. There is very little room for profit on the events at present. NW also advised the SCTA have increased the price of the banquet tickets for both the Sporting & FITASC HCIT's to £42 and the entry fee for the FITASC to £62, but all are still in line with the ICTSC fees. NW also asked if she should order wine for the top table. It was agreed to order 2 bottles of each to start with.

NW & JS to action.

i. 3998 - DTL HCIT 2021 update - NW advised she is still waiting for the team entries to come in from the other nations. WP confirmed each country is responsible for providing a referee for the event and the shooting ground supply the scorers. The Welsh nominated referee is also paid by the WCTSA and not the shooting ground.

8. Treasurer's Report - See Appendix

- As JS was unable to attend the meeting, there was no report.

9. Executive Decisions

- AJW advised he had authorised payment for a banquet ticket at the Olympic Skeet HCIT for a helper. AJW explained the individual in question has helped out at every selection event but is not a member of the Association. The Board felt this was not really appropriate and we need to be careful as it could open the flood gates to other disciplines requesting the same. AJW advised he would reimburse the Association for the ticket.

AJW to action.

10. WTSF report

- None.

11. BICTSF report

- Nothing to report. Next meeting is scheduled for 24th August.

12. ICTSC report

- Nothing to report. RJH advised the next meeting should be held at the DTL HCIT but at present nothing has been confirmed.

13. ICTSF report

- RJH advised the ICTSF AGM was held on the 11th August and both he & RH attended on behalf of the Association. The financial accounts for the previous 2 years were adopted and the election of officers was carried out. With no inward or outward travel to Australia until April 2022, it was agreed to move the DTL World Championship to South Africa in 2023 and to England in 2024. At present, no tenders have been received for the Sporting World Championship. France had expressed an interest previously so it was proposed to ask them if they wished to host the event in 2023.

14. Rules update needed as a result of items passed at this meeting

- The following was noted to be added to the rules by the review sub-committee:-
 - Team Managers must be WCTSA members.

15. Any other business

- LM advised he will be stepping down as a National Skeet Discipline Representative immediately after the Home International.
- NW asked AJ if the County badges from K.T. Classics were received. He confirmed they had.
- AJW thanked CB for posting the OSK HCIT report and advised he still has the spare Welsh ties & badges NW sent him. RJH congratulated the team on their successes.
- EJ commented we need better records of where trophies go each year as they can be difficult to track down. He also suggested the Association should possibly look at obtaining some insurance for the more expensive ones. Some of the DTL trophies are valued at thousands of pounds. It was agreed to put this on the agenda for further discussion at the October meeting.
- JW thanked RLA for the excellent team scores spreadsheet which proved very useful at the Sporting Welsh Open for sorting the final team positions.
- AJ advised he will be continuing to act as the Dyfed County Co-ordinator for DTL.
- RJH reminded everyone the Sports Personalities of the Year will need to be selected. This can

be agreed via email if necessary.

- RJH suggested a HCIT debrief be conducted at the next meeting.
- RJH commented the email spam filters do not appear to be working. He is receiving a significant amount each day. NW advised she is having the same issue with the Secretary email.

16. Date & venue of next meeting

- 22nd September 2021 - Video / Telephone Conference @ 7:00pm

With no further business the chairman declared the meeting closed at 9.27pm.

Minutes agreed and signed by:-

Signed:-



Date:- 22/09/2021

R.J. Harrison
WCTSA Chairman