

# COVID-19: Reopening Outdoor Target Shooting Facilities

Advice and practical steps towards  
reopening target shooting clubs and  
grounds in Wales.



FFEDERASIWN SAETHU  
TARGEDAU CYMRU  
WELSH TARGET  
SHOOTING FEDERATION

*'The coronavirus will remain a serious risk to us until a vaccine or an effective treatment is available. So, as we start to consider moving out of the rigid but effective control measures that we first put in place, we are clear that this is a process of managing, not eliminating risk. Much as we might want it to, 'normal' life will not be possible for many months – possibly years.'*

Welsh Government, Unlocking our Society & Economy: Continuing the Conversation

## **Purpose**

This document provides advice from the Welsh Target Shooting Federation to persons operating outdoor target shooting facilities in Wales, on how the Welsh government's guidance for reopening can be implemented.

The Welsh Target Shooting Federation wants target shooting activity to return as safely and swiftly as possible, and this document aims to provide some practical advice that can be used in preparation for reopening outdoor target shooting facilities when regulations and guidance allow.

## **Scope**

This document contains advice for operators of outdoor facilities only (i.e., grounds, ranges), whether commercial or not for profit. The advice in this document is for the application of government guidance to target shooting facilities in general and does not provide specific advice for individual facilities or sites.

## **Welsh Target Shooting Federation statement on reopening outdoor facilities**

Target shooting facilities are familiar with managing risk and ensuring range safety at all times. This should continue as outdoor facilities are reopened in line with the Welsh government's regulations and guidance. The WTSF will provide advice on implementing government guidance for reopening outdoor target shooting facilities, and decisions should not compromise public health in this pursuit. The decision to reopen, and the safe running of the facility thereafter, is the responsibility of the facility operators and should comply with their insurance requirements. The duty of care to people using reopened facilities remains with the operator.

## **General Advice on how to Implement Welsh Government Guidance on Reopening Outdoor Target Shooting Facilities**

### **Is my club or ground an 'outdoor' facility?**

The Welsh government have not clearly defined outdoor sports facilities in their guidance for reopening. Operators of outdoor Welsh target shooting sites must decide for themselves which parts of their facility are outdoors and adhere to the guidance accordingly. For example, a 50m rifle range with part-covered firing points might be considered outdoors, however the club house will be an indoor space.

Reopening decisions and responsibility for any outcomes thereafter stay with the operators of the facility. If you are unsure, we recommend remaining closed until Welsh government guidance allows wider reopening to occur.

### **The health of your users should be your priority**

We recommend that you prioritise the health of your users over any other considerations in reopening decisions. If you cannot ensure that risks to persons using your facility are identified and sufficiently managed or mitigated, then we recommend remaining closed and reviewing your decision if Welsh government guidance changes.

### **Maintain range safety**

Target shooting facilities are safe places due to the long-standing and effective procedures in place to protect everyone. If range safety is likely to be compromised by your decisions or adaptations to enable reopening, then we recommend remaining closed until both visitors' health and range safety can be ensured.

### **Identify, manage, and mitigate risks**

If you decide that the health of users can be protected whilst reopening your outdoor facilities, we recommend that health risks are formally identified, managed, and mitigated. We recommend that you complete a thorough risk assessment for coronavirus health risks prior to reopening, a template can be found on the following pages.

## Checklist for Reopening Outdoor Target Shooting Facilities

Facilities should not open until Welsh government guidance allows. In the meantime you can follow our checklist to be ready as soon as possible, our thanks goes to Scottish Target Shooting for their help with this advice. Consider informing your landowner and notifying your local police firearms department of your plans to reopen.

### **Build consensus for reopening your facility**

You should seek written (i.e., meeting minutes) agreement from all facility operators that the club can begin to reopen in line with Welsh government guidance. Other officials such as coaches, range officers, staff will likely also need to agree so that your facility can reopen safely.

### **Ensure that you read and understand the guidance**

Welsh government guidance is the primary source that you should follow. We will provide advice on how their guidance applies to target shooting in Wales. Contact us if you have questions about guidance or advice, we will seek answers from government if we cannot answer your question immediately.

### **Complete a thorough risk assessment**

You should assess how to reopen with infection prevention measures (e.g., social distancing) in place and have a written plan for managing and mitigating infection risks, including appointing personnel to health responsibilities. Each facility is different but the process of assessing risk will be similar, we have provided a template Coronavirus Health Policy and Risk Assessment template on our website and in this document.

### **Implement risk management and mitigation**

Your risk assessment will have identified steps that you will take to reduce infection risks, and may have identified necessary modifications to your facility. Ensure that all measures (e.g., hand wash stations) are implemented and working as planned prior to inviting users.

### **Implement a stringent user booking system**

Controlling the flow of users to, from, and around your facility is part of reducing infection risks. Limit the amount of people at your facility with a booking system and consider gaps between bookings to allow set-up and pack-up without overlap.

### **Ensure users know the rules before coming**

You should clearly communicate how the facility will safely reopen prior to inviting users, this may involve users bringing their own hygiene measures (e.g., hand gel) and providing written confirmation that they understand the new health rules.

# Coronavirus Health Policy

This is the statement of Coronavirus Health arrangements for:	(Name of facility)	
(Name of target shooting facility operator)	has overall and final responsibility for Coronavirus health management	
(Member or staff)	has day-to-day responsibility for ensuring this policy is put into practice	
Statement of Coronavirus Health Policy	Responsibility of: Name/Title	Action/Arrangements (What are you going to do?)
Prevent infections and cases of coronavirus by managing the health risks in the facility		
Provide clear instructions and information, and adequate training, to ensure employees, members, and visitors are competent to safely use facilities		
Engage and consult with employees, members, and visitors on day-to-day Coronavirus health and safety conditions		
Implement emergency procedures – closing and cleaning in the event of an infection or contact		
Maintain safe conditions, provide and maintain relevant equipment, and ensure hygiene facilities are operational		

Signed: \* (Operator)

Date:

You should review your policy if you think it might no longer be valid, e.g. if circumstances change.

Hygiene facilities are located: (list locations)	
First-aid box is located:	
Accident book is located:	

# Risk Assessment

Facility Name:		Assessment carried out by:		Signature:		Date:
<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing?</b>	<b>Do you need to do anything else to control this risk?</b>	<b>Action by who?</b>	<b>Action by when?</b>	<b>Done</b>
COVID-19 infected person attends facility	All immediately present and those attending in the next few days. Harmed by exposure and potential infection of COVID-19.	Telling all visitors and members to stay away if symptomatic or recently in contact with a confirmed COVID-19 case.	Ask for written confirmation that users will follow Welsh government guidance and our new rules.	All staff,	Everyday	Ongoing
Poor hand hygiene from members & visitors	All attendees by potential viral spread.	Signposting hand wash stations	Change premises person flow to make hand washing on arrival mandatory.	All staff.	20/06/2020	21/06/2020
Car Park risk of infections	All attendees by potential vehicle-to-vehicle viral spread.	Marked out vehicle spaces 4m between.	Ensure each arrival is 4m away from other vehicles.	On-site officer/manager	Everyday	Ongoing
Club House – indoor area risk of infections	All attendees by sharing indoor spaces with persons from other households.	Club house locked at all times except for staff access.	No	On-site officer/manager	Everyday	Ongoing
WC facilities – indoor area risk of infections	All users by viral spread in small room.	Hand wash station used prior to WC use. Staff member sanitizing door handles & taps. Users sanitize toilet seat.	Review effectiveness of hand washing flow and sanitizing.	All staff	Everyday	Ongoing
Firing points – risk of infection	Firing point users and range staff	Half firing points used to maintain 2m+ gap between. Sanitizing target screens and buttons before and after use. Rifle shooters bring their own mats.	Hand wash station for users to wash prior to using a firing point.	On-site manager & staff	20/06/2020	20/06/2020
Range & Targets – risk of infection	Staff risk infection during opening and closing and target maintenance.	Only the on-site manager addresses target issues and open/close range.	Managers to sanitize any targets they touch for maintenance.	On-site manager	Everyday	Ongoing